

**WRAY with BOTTON NEIGHBOURHOOD PLAN  
CONSULTATION STATEMENT**

**March 2018**

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## **1.0 Primary Consultation Process**

### **Introduction**

- 1.1 This Consultation Statement has been prepared to fulfil the legal obligations of the Neighbourhood Planning Regulations 2012 in respect of the Wray with Botton Neighbourhood Plan (WNP)
- 1.2 The legal basis of this Consultation Statement is provided by Section 15(2) of Part 5 of the 2012 Neighbourhood Planning Regulations, which requires that a consultation statement should:
- contain details of the persons and bodies that were consulted about the proposed neighbourhood development plan;
  - explain how they were consulted;
  - summarise the main issues and concerns raised by the persons consulted;
- and
- describe how these issues and concerns have been considered and, where relevant addressed in the proposed neighbourhood development plan.
- 1.3 The WNP has been prepared after extensive community involvement and engagement. The WNP Steering Group has reflected the views of the community for the need for well-designed development principally to address local needs, along with the provision of community infrastructure.
- 1.4 The policies contained in the WNP are as a result of interaction and consultation with the community and businesses within the parish. Work has involved local community groups as well as surveys, public meetings and events. This has been overseen and coordinated by the WNP Steering Group. Views and interactions from this process led to the Vision and Objectives in Section 3 of the WNP, and subsequently forms the basis for the key policies set out in Section 4 of the WNP.

### **Organisation**

- 1.5 A public meeting led by Wray with Botton Parish Council was held in Wray Village Institute on 4th September 2014 to ascertain the general feeling within the parish regarding proposed housing development in Wray-with-Botton. Two members of Lancaster City Council Planning Department also attended the meeting.

- 1.6 The meeting was told that Lancaster City Council is about to adopt its new Development Management document, which sets out the policy base for the new Local Plan. It is continuing to prepare the Land Allocations document which will say where the expected levels of new housing are to be accommodated. It was explained that the job of the council is to identify land for future business, housing and retail development needs, and also to identify land which is worthy of protection, ensuring that Council policies/decisions are in line with the National Planning Framework and Guidance which they must support. The Council had prepared a draft allocations plan in 2012, but new evidence meant that this had to be revisited but that there will still be significant housing numbers to find land for
- 1.7 At the meeting it was explained what a Neighbourhood Plan was and what it may be able to achieve. At the end of the event, parishioners were asked to show whether they thought a Neighbourhood Plan was a good idea and there was strong agreement from the attendees that it was and an invitation was made to form a Neighbourhood Plan Steering Group to take the plan forward.
- 1.8 The Wray-with- Botton Neighbourhood Plan Steering Group's first meeting was 11<sup>th</sup> September 2014 and they met on average, every two weeks. The meeting minutes are a matter of public record and are published on the Wray with Botton Parish Council website. (<https://wraywithbottonparishcouncil.wordpress.com/>)

## **Primary Consultation Activities**

- 1.9 Consultations began in October 2014 and continuing to the present day have included:
- Parish wide opinion surveys (individual and local organisations)
  - Confirmation of Designated Area for WNP
  - Housing Needs Survey
  - Local business survey
  - Landowner consultation
  - Village 'Open Day' (July 2015 and March 2017)
  - Regular articles in the village newsletter 'The Wrayly Mail'
  - Consultations with external bodies/organisations (national bodies and organisations/neighbouring Parish and local councils etc.)

***Documentation relating to these consultations can be found in Appendix C  
'Primary Consultation Documentation'***

## **2.0 Regulation 14 Pre-Submission Consultation**

- 2.1 The Pre-submission Consultation was started on Friday 29th September 2017. A brochure was prepared giving the outline information contained within the Plan and supporting documentation. Links were given in the brochure to the full plan documentation. It contained a page for any comments on the Plan which could be submitted to the Neighbourhood Plan Steering Group for consideration. The consultation period was from the 30th September 2017 to 10th November 2017.
- 2.2 The brochure was distributed to all Parish residents, local and Parish organisations, landowners who are affected by the Plan and Statutory consultees (list obtained from Lancaster City Council)
- 2.3 All the Plan Documents were posted on the Wray with Botton Parish Council website and a full hard copy version of the Plan was displayed in the Village Institute

***Refer to Appendix D for Pre-submission consultation documentation.***

**Appendix A**

**COMMUNICATIONS LOG**

**[Link to Communication Log](#)**

**Appendix B**

**PRIMARY CONSULTATION CHART**

**[Link to Primary Consultation Chart](#)**

## **Appendix C**

### **PRIMARY CONSULTATION DOCUMENTATION**

- 1 Neighbourhood Plan area designation.
  - 1.1 March 2015 Consultation report [Report](#)
  - 1.2 Area designation letter (06/03/2015) [Letter](#) [Map](#)
- 2 Housing Needs Survey report 2015 [Report](#)
- 3 Opinion Survey results - report June 2015 [Report](#)
- 4 Business Survey report 2015 [Report](#)
- 5 Visitor Questionnaire survey results 2015 [Results](#)
- 6 Tea Rooms Questionnaire survey results 2015 [Results](#)
- 7 Exhibition/Open Day July 2015 [Summary](#) [Photographs](#)
- 8 Exhibition/Open Day March 2017
  - 8.1 Feedback [Feedback](#)
  - 8.2 Summary [Summary](#)



**Appendix D**

**PRE-SUBMISSION CONSULTATION DOCUMENTATION**

[Link to Neighbourhood Plan Presubmission Version 3 September 2017](#)

(Includes Appendices)

[Link to Response from Lancaster City Council](#)

[Link to Responses from residents and non-statutory consultees](#)

[Link to Responses from Statutory Consultees](#)