



# National Non Domestic Rate

Revenue Services  
PO Box 4  
Town Hall  
Lancaster  
LA1 1QR



## Application for Temporary Retail Discount

### Section 47, Local Government Finance Act 1988, as amended by Section 69 of the Localism Act 2011.

From 1st April 2019 the Government is giving funding to Local Authorities to provide a temporary discount to occupied retail properties with a rateable value of less than £51,000, which will total a third off the bill after Mandatory and non-locally funded discretionary reliefs have been applied.

To apply for discount, the information requested below must be provided in writing and the completed form should be returned to Revenues Services, at the address above.

The discount is discretionary and as such the billing authority may make the decision not to award the discount if it is considered that granting the discount would go against the authority's wider objectives for the local area.

**N.B. Attached is a State Aid De Minimis Declaration which must accompany this application. Your application will not be considered if this document is not completed and signed accordingly.**

Business Rates account reference if known:

Property reference for address for which discount is claimed:

Address of property for which discount is claimed:

What is the nature of the business carried at the above address:

Is the business primarily retail at the address for which you are claiming discount? **Yes / No**

If you replied YES above, is the business open to visiting members of the public? **Yes / No**

If you replied NO, what percentage % (if any) of the business would you estimate to be retail to visiting members of the public?



**HELPLINE (01524) 582920**

Fax number: (01524) 582273  
email: [lccnldr@preston.gov.uk](mailto:lccnldr@preston.gov.uk) web: [www.lancaster.gov.uk](http://www.lancaster.gov.uk)



# State Aid De Minimis Declaration

As this relief is subject to State Aid De Minimis regulations which allow an organisation to receive up to 200,000 Euros De Minimis Aid over any period of three fiscal years (as set out in EC regulation 1998/2006 as published in the Official Journal of the European Union on 28 December 2006).

To establish whether you are eligible to receive De Minimis Aid you must declare the full amount of De Minimis Aid which you (include parent company if present) have already been granted during the previous two fiscal years and the current fiscal year. Any assistance that may have been received from a public body might count as State Aid. This could be from central, regional, devolved governments (or agencies) or a local authority. For further guidance on State Aid please visit [www.gov.uk/state-aid](http://www.gov.uk/state-aid).

Please complete the Statement of Previous Aid received under the De Minimis exemption (attached) and arrange for a director of your business to sign the declaration and return it to the address at the top of this application form along with the completed form so we may assess your eligibility to receive assistance.

## STATEMENT AND DECLARATION OF PREVIOUS AID RECEIVED UNDER THE DE MIMINIS EXEMPTION

I confirm that \_\_\_\_\_ has been in receipt of the following De Minimis Aid during the previous three fiscal years (this being the current fiscal year and the previous two fiscal years

Organisation providing the assistance / aid	Value of assistance	Date of assistance	Nature of assistance

It should be noted that Preston City Council must be notified immediately of any assistance or aid subsequently received by the applicant under the De Minimis Exemption

### Declaration:

I hereby certify that full details of any assistance received under the De Minimis exemption (including any received by our parent company) have been declared on this form and, if none have been entered, it is confirmed that no such awards have been made to the applicant. I also certify that the particulars given are correct and I am aware that if incorrect information is supplied, it will invalidate an award and may constitute a criminal offence and I understand that any De Minimis aid granted over the 200,000 Euro limit may be subject to repayment with interest.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

E-mail \_\_\_\_\_ Telephone: \_\_\_\_\_

Date: \_\_\_\_\_

Capacity in which signed: \_\_\_\_\_

If you are in any doubt as to whether the assistance you have received is subject to State Aid De Minimis Regulations please contact the body which granted the assistance for clarification. Please find below a sample list of common forms of aid which you may have received over the past three years (please note this list is not exhaustive)

Forms of possible aid:

- State Grants;
- Interest rate relief;
- Tax relief;
- Tax credits;
- State guarantees or holdings;
- State provision of goods or services on preferential terms;
- Direct subsidies;
- Tax exemptions;
- Preferential interest rates;
- Guarantees of loans on especially favourable terms;
- Acquisitions of land or buildings either gratuitously or on favourable terms;
- Provision of goods and services on preferential terms;
- Indemnities against operating losses;
- Reimbursement of costs in the event of success
- State guarantees, whether direct or indirect, to credit operations preferential re-discount rates;
- Dividend guarantees;
- Preferential public ordering;
- Reduction of, or exemption from, charges or taxes, including accelerated depreciation and the reduction of social contributions;
- Deferred collection of fiscal or social contributions;
- Assistance financed by special levies;
- Capital transfers;
- Certain State holdings in the capital of undertakings.
- Retail Relief
- Reoccupation Relief
- Section 44a Relief
- New Build Property Relief
- Discretionary Rate Relief