

## Lancaster District Self-Build and Custom-Build Register

### Registration Form

Use this form to register your interest for Self-build and Custom-Build housing in Lancaster district.

We will use the information you provide to explore ways in which it might be possible for people and development plots to be brought together; to find out where people would like their plot to be and the type of house that they would like to build.

Registration does not, however, guarantee that a suitable plot will be identified or will become available.

All the questions are optional, but please do complete as much of the form as you can!

Please send your completed form to the Planning and Housing Policy Team:

**Email:** [planningpolicy@lancaster.gov.uk](mailto:planningpolicy@lancaster.gov.uk)

**Address:** Lancaster City Council  
Regeneration and Policy Service (Planning and Housing Policy Team)  
PO Box 4  
Town Hall  
Lancaster  
LA1 1QR

### What happens next?

Your application will be entered onto the register within 28 days of receipt, however you may be contacted if further information or clarification is required. Otherwise you will be informed that your registration is complete.

Once registered, we will do our best to let you know of the availability of self-build plots or sites that would meet your requirements.

#### **Please note:**

Neither you nor Lancaster City Council are making any commitment through the completion or registration of the form. The purpose of the register is to identify how much local demand there is for self- or custom-build housing and to help connect individuals with development plots. The council is not committing to provide self-build or custom-build plots and cannot guarantee that building plots will become available.

We will not pass your details on to anyone outside the council without your consent.

**Part 1: Your contact details**

First name(s)		
Last name		
Is this application on behalf of a household made up of two or more people? <i>For example: a couple.</i>	Yes	No
	How many?	
Current address (lead applicant)		
Correspondence address (if different from above)		
Home telephone		
Work telephone		
Mobile		
Email address*		
<i>*This is assumed to be your preferred method of contact unless you advise us otherwise.</i>		

**Part 2: If you use an agent, please provide your agent's contact details**

Agent or company name	
Agent's address	
Home telephone	
Work telephone	
Mobile	
Email address*	
<i>*This is assumed to be your preferred method of contact unless you advise us otherwise.</i>	

### Part 3: About you

1. I am 18 or over and my <b>year</b> of birth is...	
<i>Why do we ask this?</i> (i) To ensure that applications are from adults, (ii) to understand which age groups are exploring or not exploring self-build options, and, (iii) potentially, to help understand the scale of demand for self-build in the wider area by seeing if individuals who are on the Lancaster District Register are also on the registers of other local authorities (to avoid double counting).	

2. Your nationality (please delete choice that does not apply)	
UK Citizen	Yes/No
Other EU National or European Economic Area Citizen	Yes/No
Other nationality	

3. Connection to Lancaster district	
I currently live in the district	
I work in the district	
I have family already living in the district	
I am a member of the Armed Forces or otherwise included within the Armed Forces Covenant	
Other type of connection	

4. Are you on Lancaster City Council’s Housing Register? <i>(It is called Ideal Choice Homes)</i>	Yes/No
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5. Are you on the Council Housing Register of another local authority or authorities?	Yes/No
Other local authority name(s):	

6. Have you registered on any other Councils Self and Custom Build Registers?	Yes/No
If yes, please state which Council’s you are registered with:	

7. What is the tenure of your current home?	
Owner occupied (outright owner)	
Owner occupied (with a mortgage)	
Shared ownership	
<i>The ownership is shared with:</i>	
Social rent (council or a housing association)	
Private rent	
Living in the home of parents/parents in-laws or other family members	
Living in the home of friends	
Other tenure or arrangement	

8. Do you give consent to the Council sharing your contact details with other people on the Self-Build Register?	
<i>Why do we ask this?</i> Potential self-build sites may have several plots and it may be worthwhile people forming groups to register interest with site owners, consider group site acquisition and provide mutual support and expertise.	

9. Are you interested in attending a potential self-build event?	Yes/No
<i>Why do we ask this?</i> The Council is considering hosting a Self-Build event depending upon the level of interest expressed.	

10. What information, support, companies would you be interested in?

#### Part 4: About your self-build or custom-build project

1. Have you had previous experience of a self-build or custom-build project?	Yes/No
Details:	

2. Have you purchased a plot, started or completed a self-build or custom-build homes since previously registering on the self-build register?	Yes/No
If yes, which district is the self-build site/property in?	

3. What type of self-build or custom build plot are you interested in?	
Individual build	Yes/No
This is when you, along with your other household members, would like a single plot of land to build your own home on for <b>you</b> and your own family members to live in. You may do some or all of the build yourself, or employ someone to build the house for you.	
Community group self-build	Yes/No
This when a group of people come together to design and develop a custom build housing <b>development</b> of more than one property which <b>they</b> will then live in. They may build these themselves or with help from a developer to manage the project. The Homes and Communities Agency may support community self-build projects if this is the method to be used then <b>each</b> member of the association will need to complete this registration form.	
The other group members are:	
Developer-led custom build	Yes/No
This is when a developer divides a larger site into individual plots and provides a “design and build service” to individual purchasers enabling people to customise existing house designs. It is likely that these plots will be part of a larger housing scheme. This normally gives people a chance to tailor existing house designs to suit their needs.	
The developer I will be working with is:	

### Part 5: Details about your self-build or custom-build project

1. What plot size are you interested in? (tick all the apply)			
Under 150 m <sup>2</sup>		251-300 m <sup>2</sup>	
151-200 m <sup>2</sup>		301-400 m <sup>2</sup>	
201-250 m <sup>2</sup>		401 m <sup>2</sup> +	
2. What type of location would you like to build? (tick and list all the apply)			
Town		Where?	
Village		Where?	
Countryside		Where?	
3. What type of property would you most like to build? (tick all the apply)			
Detached house		Terrace house	
Semi-detached house		Detached bungalow	
Other, please describe:			

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4. Property size and occupation	
How many bedrooms will your preferred design have?	
How many people do you think will live in the house?	

5. Types of site	
Unserviced site (you will provide all services and infrastructure)	
Mains services already provided to site (water, power, sewage, telecommunication)	
Both mains services and wider infrastructure (a plot located on a development site with services, facilities and wider infrastructure)	

6. What is the likely maximum amount you can afford for the <b>purchase</b> of a plot and the build of the property?					
Under £75,000		£125,001 to £150,000		£200,001 to £250,000	
£75,000 to £100,000		£150,001 to £175,000		£250,001 to £300,000	
£100,001 to £125,000		£175,001 to £200,000		£300,001+	

7. How will you finance your custom build?	
Owned outright by you without a mortgage	
Owned by you with a mortgage	
Part-owned with a housing association to share the cost of the project	

8. If you are a home owner, would you have to sell your existing property prior to proceeding with your self-build or custom build project?	Yes/No
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9. How quickly do you think you would be able to progress if a site became available?			
Under 6 months		18-36 months	
6-12 months		36 months+	

## Part 6: Declaration

The Self-build and Custom-build initiative is intended to assist people with local connections to help themselves to achieve a new home that meets **their** needs. We trust that you will agree that the limited opportunities for development plots which may become available are not best used by people who would have the benefit of more than one home to live in after their Self-build and Custom-build project is complete.

**Once completed will this custom build property be your sole residence for at least five years?**

Yes/No

I consent to the information in this form being held by the council's Regeneration and Planning Service and shared with officers of other services of the council.

I understand that information in this form may be shared with other local authorities to see if individuals who have applied to be registered in Lancaster district have also applied to be registered elsewhere (in order that an understanding of how many **individuals** wish to build their own home within a wider area, for example the whole of Lancashire).

Signed:

Print:

Date:

### Use of information

This information is collected by Lancaster City Council as data controller in accordance with the data protection principles in the Data Protection Act 1998.

In submitting this form, you are agreeing that the council can use the data you provide to understand the demand for custom-build and self-build housing.

Lancaster City Council is collecting data to assess the demand for self-build development under the Self-Build and Custom Housebuilding Act 2015 (Right to Build Register). Information will be securely shared between departments of the council but will not be shared with any other parties other than as described above.

Personal details included on the register will not be made public, but anonymized headline data may be published (i.e. overall number of registered entries for various categories, geographical areas of interest, age groups of applicant, types of housing sought etc.)

The council will determine the application for entry onto its register within 28 days of receipt and will advise the applicant of the outcome accordingly.