

**Driver and Proprietor**  
**Vehicle Inspection Record and Checklist**

<b>Date Checks Completed:</b>		<b>Licence Plate No:</b>	
<b>Vehicle Make and Model:</b>		<b>Registration No:</b>	

<b>Item Checked:</b>	<b>Satisfactory (please ✓ as appropriate)</b>	
	<b>Yes</b>	<b>No</b>
Fuel, Oil, and Water		
Handbrake/Footbrake		
Wheel Security (No nuts/Studs missing or loose)		
Tyres (Tread/Pressure)		
Lights, Reflectors, Horn (including Activated Warning Lights)		
Driver's Mirrors (intact and adjusted)		
Windscreen/Wipers/Washer		
All Seats and Seat Belts		
First Aid Box/Fire Extinguisher		
All Signage Internal/External and Plates (present and in good condition, including Roof Lights on Hackney Carriages)		
Body Panels/Paintwork		
Sundry Equipment i.e., Steps, Ramps, Wheelchair Anchor Straps, Swivel Seats		
Suspension/Steering i.e., any knocking or rattling? (Problems should be investigated immediately and necessary repairs carried out).		

I certify that the above checks have been completed. Any corrective action has been completed. The vehicle is/is not in a roadworthy condition.

<b>Checks carried out by</b>			
<b>Name (please print):</b>		<b>Badge No:</b>	
<b>Signature:</b>		<b>Date:</b>	

<b>Proprietor of Vehicle</b>			
<b>Name (please print):</b>		<b>Contact No:</b>	
<b>Signature:</b>		<b>Date:</b>	