

Using the Public Access Service

Open your web browser and go to <https://planning.lancaster.gov.uk> to access the Public Access site.

Please be aware some applications may take longer to determine than the anticipated Decision Date

SIMPLE SEARCH

You can search for Planning Applications or Appeals. Select the appropriate case type you require using the selection buttons in the sub tabs.

To find a case, you can search by application reference, postcode, or the first line of an address. If you are not sure of any of the above, you may try a Property Search or a Map Search by clicking on the Property or Map tabs.

Search My Profile Login Register

Planning – Simple Search

Search for Planning Applications and Appeals by keyword, application reference, postcode or by a single line of an address.

Simple Advanced Weekly/Monthly Lists Property Map

Applications Appeals

Status: All

Enter a keyword, reference number, postcode or single line of an address.

Search

an idox solution

Example Searches:

Application Reference – “22/00481/FUL”

Postcode – “LA1 1PW”

Address line – “Town Hall”

Application Details

Applicant Name:

Application Type: All

Ward: All

Parish: All

Conservation Area:

Agent:

Status: All

Decision: All

Appeal Status: All

Appeal Decision: All

Address:

ADVANCED SEARCH

Click the advanced search tab to perform an advanced search.

This allows you to search based on the Application Type, the Ward, or the status of the application.

At the bottom of the page, you may also narrow the search based on date criteria.

Planning – Application Summary

22/00481/FUL | Installation of air source heat pumps | Lancaster City Council Palatine Hall Dalton Square Lancaster Lancashire LA1 1PW

[Back to search results](#)

Details [Comments \(1\)](#) [Constraints \(1\)](#) [Related Cases \(1\)](#) [Related Documents](#) [Map](#)

Summary [Further Information](#) [Contacts](#) [Important Dates](#)

Reference	22/00481/FUL
Alternative Reference	PP-11188190
Application Received	Mon 11 Apr 2022
Application Validated	Tue 12 Apr 2022
Address	Lancaster City Council Palatine Hall Dalton Square Lancaster Lancashire LA1 1PW
Proposal	Installation of air source heat pumps
Status	Decided
Decision	Application Permitted
Decision Issued Date	Wed 08 Jun 2022
Appeal Status	Unknown
Appeal Decision	Not Available

APPLICATION DETAILS

Once you have selected the application you will see a summary of the application details.

- You may then click **Further Information** to view additional details related to the application.
- **Contacts** will display contact details such as the Agent and Ward Councillor information.

- **Important Dates** references all the dates associated with the application process.
- The **Comments** button gives access to the comments submitted in relation to the application as well as allow you to submit your own comments.

Please note that for applications submitted prior to November 2022 to view Public comments you need to browse to **Related Documents** as explained below.

Description	View
decision notice	
Noise assessment	
consultee response - conservation team	
Proposed site plan	
Proposed basement plan	
Proposed timber screening fence	
Consultee - conservation	

RELATED DOCUMENTS

Click the **Documents** tab to view any related documents to the application.

- To open a published document simply click the letter icon in the view column to the right.
 - If you wish to download multiple documents check the boxes next to the documents, you want then click **Download Selected Files** at the bottom of the page.

- Depending on your browser and settings this will open the document in a new tab or your .pdf viewer. An example .pdf viewer is Adobe Reader which can be downloaded at <https://get.adobe.com/reader/>
- If the document does not open, you may need to allow pop-ups for the site.

Registration

Once registered the following additional functionality will be available:

- Tracking applications
- Saving Searches
- Email notifications about tracked applications and new search results.

Fields marked with a * must be completed.

Title

First Name *

Surname *

Phone Number

A confirmation email will be sent to the email address you provide below.

Email Address *

Confirm Email Address *

Are your personal details correct? Click to [update my personal details](#).

Your Title:

Your First Name: *

Your Surname: *

Address Line 1 *

Address Line 2

Town/City *

Postcode *

Your Tel. No.

Your Email Address: *

Commenter Type: *

Select

Stance: *

☐ Object

☐ Support

☐ Neutral

Your Comment:

Submit

Submit And Register

Reset

REGISTRATION

If you wish to track an application or save a search you may register to the Public Access system.

- To register click the Register button on the top toolbar and fill in the form ensuring the mandatory fields are completed.
- Once you have completed the form you will receive a confirmation email. You must follow the link in this email to complete registration.

COMMENT ON AN APPLICATION

To comment on an application click the Comments button on the tab bar.

- Complete the form along with the stance on the application and include your comment. You can then submit the comment without registration or also choose to register in order to track and save applications.

Please refrain from including any personal or identifying information within the comment.

Comments are redacted prior to publication and your address and email will not be published.

The Borough 3 Dalton Square Lancaster Lancashire LA1 1PP

BBP Solicitors F4 City Lab 4 – 6 Dalton Square Lancaster Lancashire LA1 1PP

Barrie Wells Trust F7 City Lab 4 – 6 Dalton Square Lancaster Lancashire LA1 1PP

City Lab 4 – 6 Dalton Square Lancaster Lancashire LA1 1PP

Digital Transit Limited F22 City Lab 4 – 6 Dalton Square Lancaster Lancashire LA1 1PP

Address Property History (5) Constraints (1) Map

Planning Applications (5)

- Construction of disabled access ramp and step with railings to fire exit door
Ref. No: 01/01332/DPA | Status: Application Permitted
- Listed Building application to form a new step and ramp from emergency exit door into
Ref. No: 01/01333/LB | Status: Application Permitted
- Listed building application for the installation of CCTV cameras to the front and rear, and
entrance door
Ref. No: 09/00544/LB | Status: Approved by government office NW
- Felling of a robinia tree
Ref. No: 11/0007/TCA | Status: Application Permitted
- Installation of air source heat pumps
Ref. No: 22/00481/FUL | Status: Application Permitted

Address Search A to Z Street Search

A B C D E F G H I J K L

Results per page 10 ▾ Go

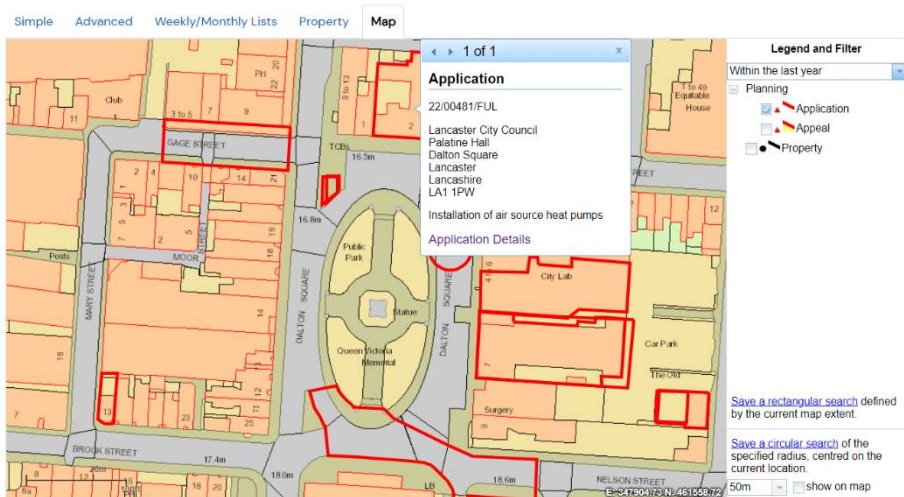
PROPERTY SEARCH

Clicking the property tab will allow you to perform a search using the conventual address of a property. This can be a full or partial address

- In this example the search was Dalton Square within the Street Name field.
- This displays all properties on that address line that have had applications.
- Click the property you are interested in which will display the summary of the property.

Click the Property History tab to have a list of all applications related to this property

You may instead click the A to Z Street Search to manually search for the address alphabetically.



- Click the red box to select the application
- You can then click the link at the bottom of the pop up to view the application details



PROPERTY SEARCH

You can also search by using the Map tab, this opens a map of the district which allows you to manually browse and view the plotted locations of applications.

Please note that the plotted shapes do not appear until you have zoomed in a sufficient amount

PROPERTY SEARCH

Finally you can browse recent applications that have been validated or decided on within the last 16 weeks.

Click the Weekly/Monthly Lists tab which and filter the results by selcing a Parish or Ward if required and selecting which week you wish to search for.

[Simple](#) [Advanced](#) **[Weekly/Monthly Lists](#)** [Property](#) [Map](#)

[Weekly List](#) [Monthly List](#)

Parish:

Ward:

Week beginning:

Show applications: ☒ Validated in this week ☐ Decided in this week

[Search](#)