LANCASTER CITY COUNCIL
Promoting City, Coast & Countryside

FOR OFFICE USE
Date……..
Fee Paid……..
Receipt No……..

LANCASTER CITY COUNCIL

Application for a Pavement Licence
Business and Planning Act 2020

Please read the associated policy and answer all the following questions.

Question 1	**Question 2**
Applicant Name and Address: Name: Dosa Villa Ltd. (T/a RASA) Address: 5 Cheapside, Lancaster Postcode: LA1 1LY Tel. No: [redacted] Email address [redacted]	Name and address of agent (if applicable): Agent Name: JMP Architects Ltd. Agent Address: [redacted] Postcode: [redacted] Tel. No: [redacted] Email address [redacted]

Question 3

Describe the proposed location for the Pavement Licence and address if different from the address in Q1 above.

Proposed location: Area of pavement outside 5 Cheapside, Lancaster for new restaurant 'RASA'.

Question 4

Please state the activities you intend to undertake in the Pavement licence area *(e.g. sale of food and drink/consumption of food and drink*.

Outside seating for the restaurant. This outdoor seating space will be utilized for customers to consume food and drink purchased at the restaurant.

Question 5

Do you intend to alter any of the building and/or building frontage to accommodate the proposal?

NO

Question 6

Are there any lighting columns, litter bins, road signs, public seating, trees etc. on the site or within the boundary of the area proposed for the pavement licence?

NO

Question 7

Is proper sanitary accommodation available within the building to be used to service the Pavement Licence area?
YES

Question 8

Please provide details of furniture to be placed within the pavement licence area. Please detail the type, style and colour of furniture, umbrellas, boundary markers, and show them on your detailed layout plan.

See proposed plans

Question 9

What range of food/drinks (hot/cold food, alcoholic/non-alcoholic drinks) is it intended will be sold/ served within the Pavement licence area? Give details below.

-The food is a range of Mediterranean & Turkish Cuisine.
-A range of Warm, cold, alcoholic beverages will be served within this space.

Declaration – Please read and sign the following statement.

I wish to apply for a Pavement Licence to use the highway as detailed in this application and the accompanying plans and enclose the required fee of £500 (new) £350 (renewal)

I am aware of the standard licence conditions that will be applied to the grant of this licence and that in the event of representations being received the application will be determined by The Licensing Sub-Committee. In such circumstances I understand that the application may be granted as applied for with or without modifications and may be subject to additional licence conditions being attached to the grant of the application. I understand that the application may also be refused.

Name in Print: Dosa Villa Ltd Date: 24/07/2026

Signed: [redacted]

NOTES

Applications should be made electronically marked for the attention of the Licensing Manager, to licensing@lancaster.gov.uk and include the following:

1. A completed application form.
2. A location plan to Ordnance Survey quality to show the proposed area for the Pavement licence at 1:1250 scale.
3. A detailed plan (to show the proposed Pavement Licence and associated furniture) to a specified scale.
4. Full details of the furniture/equipment to be used.
5. An example of the menu of drinks/foods to be served.
6. Details of the management arrangements for the pavement licence area..
7. The standard fee.
8. Proof of indemnification against all claims, injuries or accidents, with cover up to £2 million.
9. Proof of notice displayed in premises window.

*Please note – If your application is for a renewal of an existing Pavement Licence, and no amendments are being made to the original plan, updated insurance, application form and fee are required only. The service can utilise existing plans to determine your renewal.

You will need two types of plans:
Location plan – to show where your proposal is situated in relationship to the surrounding area. You must clearly edge the site boundary in red. The plan should be of 1:1250, to Ordnance Survey quality.

Detailed plan (with elevations) – to show the proposed area and furniture and its relationship to

existing buildings and features. The plan should be to metric scale and the main dimensions should be clearly stated. It should include all the information supplied as part of this application.

[redacted]

Our ref: L4057/MB

24th July 2026

[redacted]

Dear Licensing Manager

Re: Pavement License application on behalf of Dosa Villa Ltd – 5 Cheapside, Lancaster

---

Pavement Licence Supporting Statement

Dosa Villa Ltd (trading as RASA) seeks a Pavement Licence from Lancaster City Council to provide a modest external seating area adjacent to its café/restaurant serving Mediterranean cuisine. The seating will complement the existing internal dining area, enhancing the customer experience and supporting the vitality of the local high street.

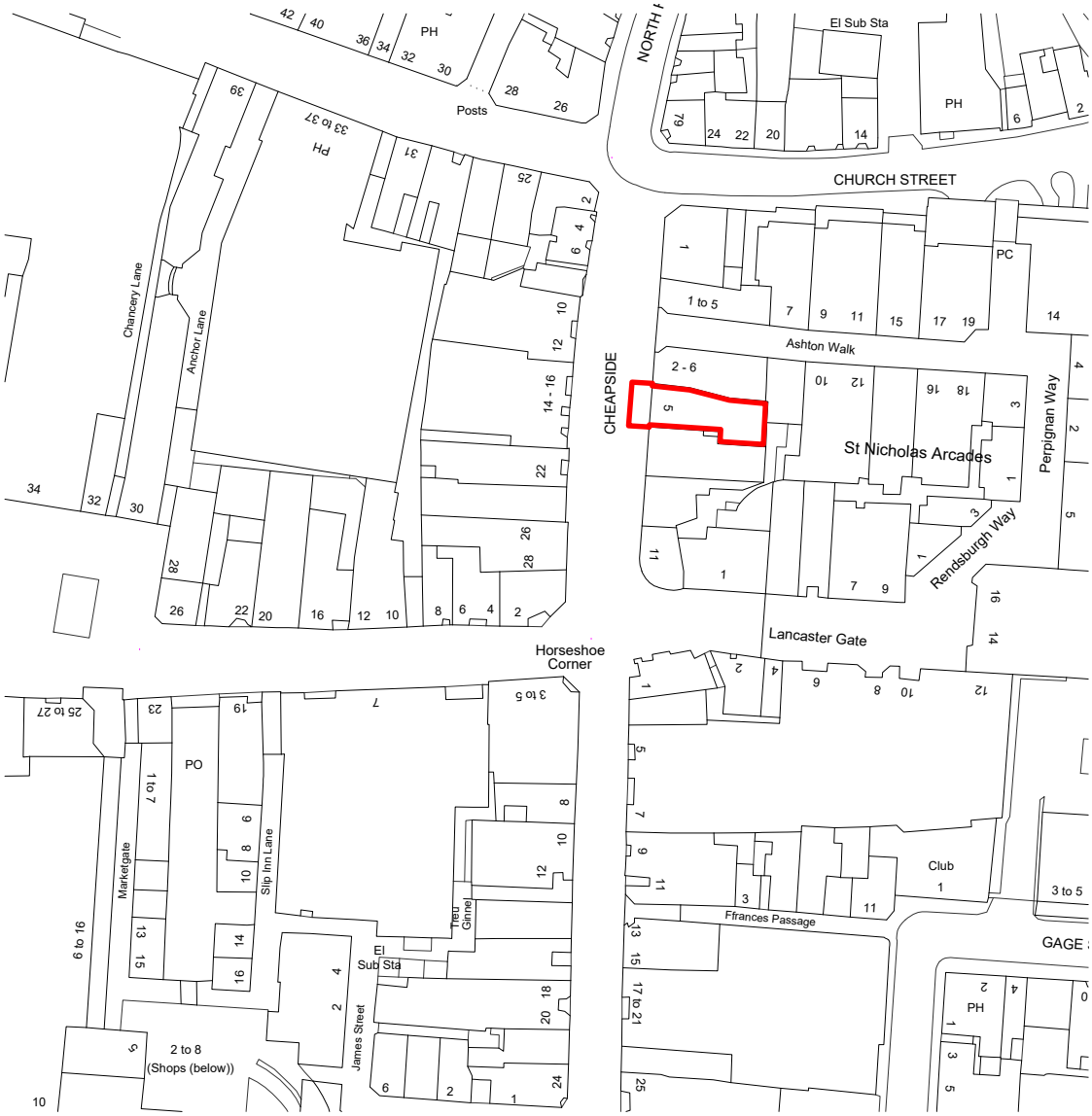
The proposed layout has been designed to maintain safe and unobstructed pedestrian access, including for wheelchair users, people with pushchairs, and those with visual impairments. Tables and chairs will be well managed during trading hours, with furniture removed or secured outside licensed operating times. Staff will regularly monitor the area to ensure it remains clean, safe, and free from obstruction.

The external seating will provide an attractive and welcoming environment for customers while contributing positively to the character and vibrancy of the surrounding area. Dosa Villa Ltd is committed to operating the seating area responsibly and in full accordance with the conditions of the licence and any requirements of Lancaster City Council.

Yours Sincerely

[redacted]

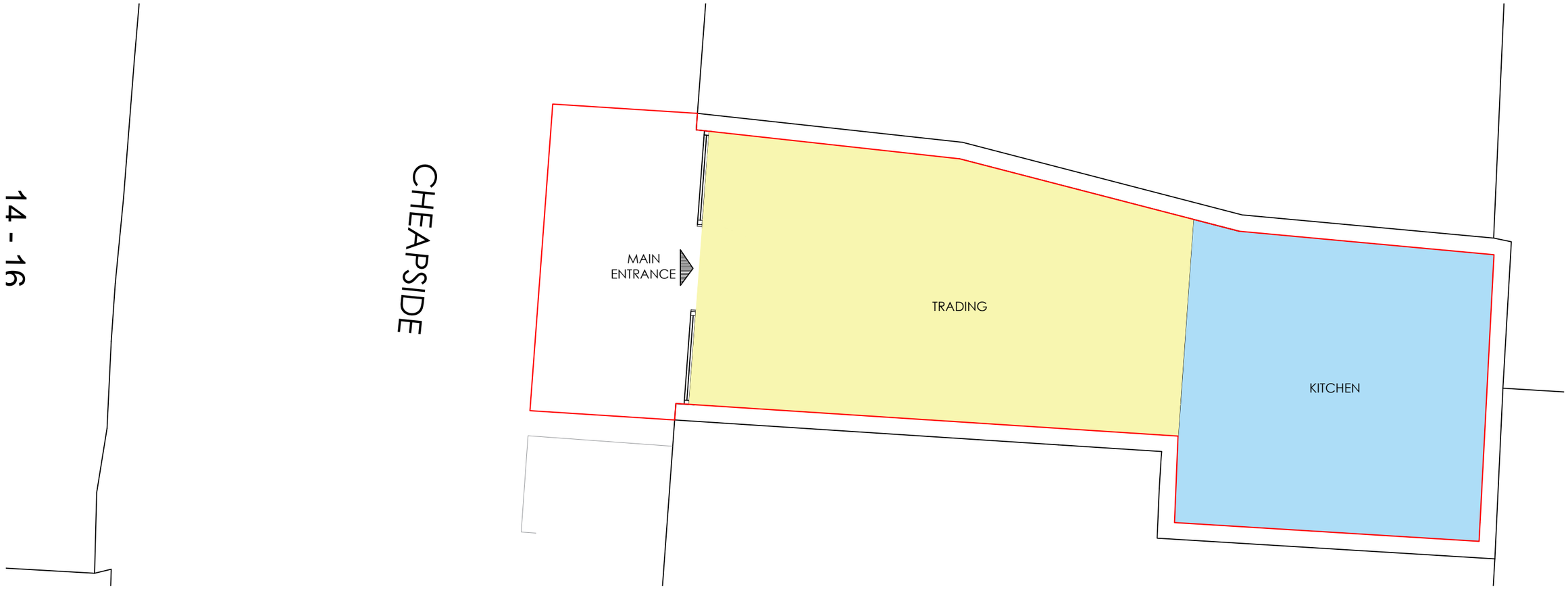
[redacted]



N

LOCATION PLAN

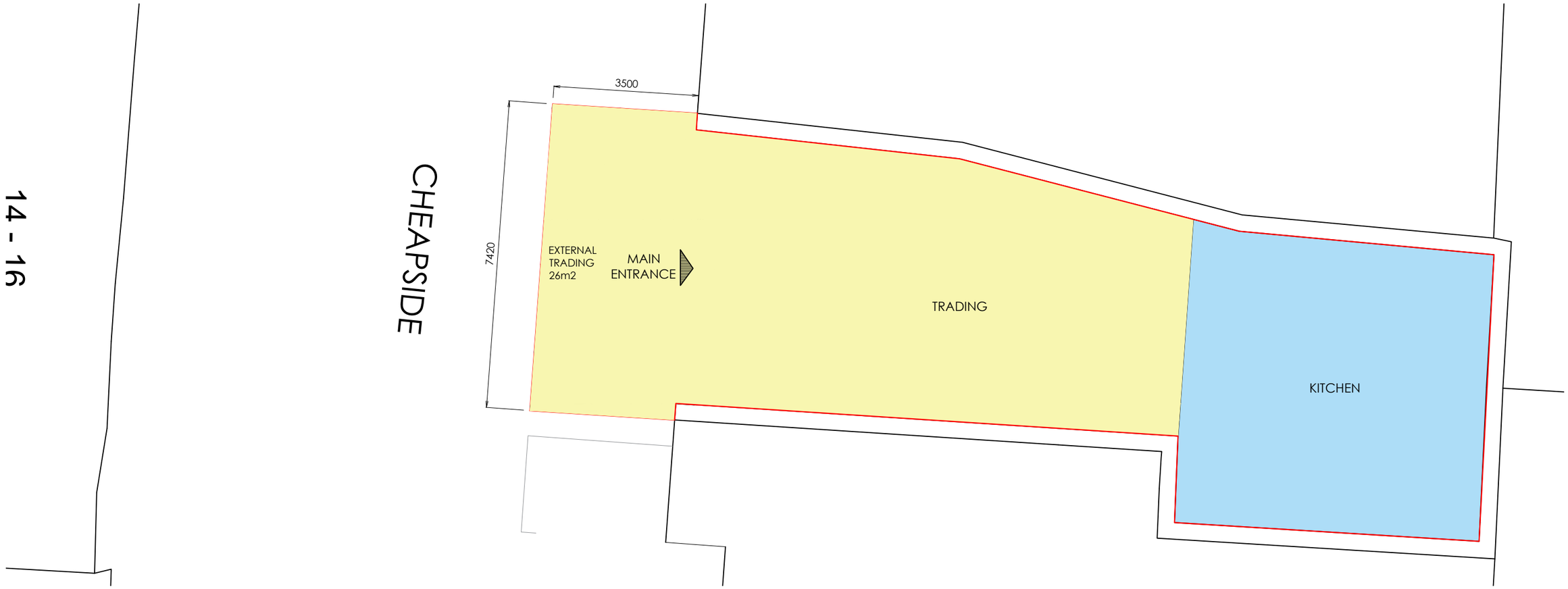
[redacted]



EXISTING GROUND FLOOR PLAN

EXISTING STREET ELEVATION

[redacted]



PROPOSED GROUND FLOOR PLAN

TYPICAL OUTDOOR FURNITURE PROPOSED

PROPOSED STREET ELEVATION

[redacted]

[redacted]

[redacted]

[redacted]

[redacted]

[redacted]