



Committee: OVERVIEW AND SCRUTINY COMMITTEE

Date: WEDNESDAY, 9th SEPTEMBER 2026

Venue: MORECAMBE TOWN HALL

Time: 6.00 P.M.

Councillors are reminded that as Members of Overview and Scrutiny they may not be subjected to the Party Whip, which is prohibited under the Lancaster City Council Constitution.

A G E N D A

1. Apologies for Absence

2. Minutes

To receive as a correct record the Minutes of the meeting held on 2nd July 2026 (previously circulated).

3. Items of Urgent Business authorised by the Chair

4. Declarations of Interest

To receive declarations by Councillors of interests in respect of items on this Agenda.

Councillors are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Whilst not a legal requirement, in accordance with Council Procedure Rule 9 and in the interests of clarity and transparency, Councillors should declare any disclosable pecuniary interests which they have already declared in the Register, at this point in the meeting.

In accordance with Part B Section 2 of the Code Of Conduct, Councillors are required to declare the existence and nature of any other interests as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.

5. Health and Safety: Violence and Aggressive Behaviour Against Staff and Councillors

Report of the Chief Officer – People and Policy. To follow.

7. Work Programme

Report of the Chief Officer – Governance.

8. Forthcoming Key Decisions

The List of Forthcoming Key Decisions can be viewed [here](#)

9. City Council Commissioned Consultations

10. Decisions the Chair has been consulted on

The Chair to advise.

ADMINISTRATIVE ARRANGEMENTS

(i) Membership

Councillors Martin Gawith (Chair), Chris Hanna (Vice Chair), Suhir Abuhajar, Wilson Colley, Maria Deery, Will Farley, Sue Penney, Joyce Pritchard and John Wild

(ii) Substitute Membership

Councillors Ross Hunter, John Livermore, Sarah McGowan, Catherine Potter, James Sommerville and Jackson Stubbs

(iii) Queries regarding this Agenda

Please contact Jenny Kay, Democratic Support - email jkay@lancaster.gov.uk.

(iv) Changes to Membership, substitutions or apologies

Please contact Democratic Support email democracy@lancaster.gov.uk.

MARK DAVIES,
CHIEF EXECUTIVE,
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OVERVIEW AND SCRUTINY COMMITTEE

Work Programme Report

9th September 2026

Report of Chief Officer - Governance

PURPOSE OF REPORT

The Committee is requested to consider its Work Programme report.

This report is public.

RECOMMENDATIONS

(1) That Members consider the report and updated Work Programme.

1. Introduction

- 1.1 The Committee is responsible for setting its own annual Work Programme within its terms of reference, set out in the Council's Constitution. Members are requested to consider the report.

2. Work Programme - Updates

- 2.1 The Work Programme, appended to this report has been updated following requests from the Committee and consultation with the Chief Executive and Chief Officers.
- 2.2 Members will recall that, at its meeting held on 3rd June, the Chair asked Cabinet Members, who attended the meeting, if they had any suggestions for items for the Work Programme. The Leader of the Council made two suggestions relating to the Tenants Forum, in particular inviting the Tenants Forum to a meeting as they scrutinise housing and also the continued use of communications to change and influence behaviour, i.e. reduce litter, fly tipping and health implications such as vermin and also peoples wellbeing trying to encourage people to walk and cycle and what type of communications the council should be using. It was agreed to consider these two items at a future meeting of the Committee and what outcomes the Committee wanted.
- 2.3 At the last meeting of the Committee, Members were advised that a request had been made by Councillor Dennison for the Committee to consider adding Phlebotomy services in Morecambe to the Work Programme. It was agreed that this would be referred to the County Council for consideration. County Councillor Graham Dalton,

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Chair of the Health and Adult Services Scrutiny Committee, has replied, a copy of the response is appended to this report for noting.

3. Conclusion

- 3.1 With regard to paragraph 2.2 from a communications perspective Communications would take the opportunity, if asked, to contribute to a future meeting to give more detailed comments.
- 3.2 The Committee is asked to consider the updates provided in the report and its Work Programme.

RELATIONSHIP TO POLICY FRAMEWORK

There are no direct implications as a result of this report.

CONCLUSION OF IMPACT ASSESSMENT

(including Health & Safety, Equality & Diversity, Human Rights, Community Safety, Sustainability and Rural Proofing)

There are no direct implications as a result of this report.

LEGAL IMPLICATIONS

There are no legal implications as a direct result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a direct result of this report.

OTHER RESOURCE IMPLICATIONS, such as Human Resources; Information Services; Property; Open Spaces:

None.

SECTION 151 OFFICER'S COMMENTS

The Section 151 Officer has been consulted and has no further comments.

MONITORING OFFICER'S COMMENTS

The Monitoring Officer has been consulted and has no further comments.

BACKGROUND PAPERS

None.

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Expected Date of Meeting	Agenda Item/Detail	Provider
9 th September 2026.	Health and Safety – violence and aggressive behaviour against staff and Councillors. Safety of staff and Cllrs. Report on stats and how the Council supports people/information from the LGA. An overarching view and not operational. Report to be kept within the Council's Executive functions. Min 14, 02.07.25. To include Social Media and online abuse Min 6, 03.06.26.	Chief Officer – People and Policy. Andrew Hurst, Health and Safety Manager, and Catherine Joyce, Senior HRBP.
7 th October 2026	Council Commercial services. The cafes etc run in house or externally franchised. A comparison of income from similar projects. Understand scale of this and then look at outcomes. Invite Chief Officer – Environment and Place to discuss commercial activities and the policy approach, particularly cafes. The Committee was keen to examine the success of the City Council's commercial activities around our catering venues. Addition from 01.04.26 below: It was requested that a presentation be provided explaining the costs associated with the various venues and how any surplus was used for the Council or the individual businesses. Members were keen to see how Lancaster City Council compares with other similar authorities. This was particularly pertinent as the Council seeks to replace the Williamson Park site. The presentation to include Salt Ayre Leisure Centre, the Platform, Williamson Park, The Storey and concessions/leases and to inform of the business model being used. That a presentation be provided explaining the costs associated with the various venues and how any surplus was used for the Council or the individual businesses as outlined above. Min 85, 01.04.26. To consider long term viability. How they operate, returns and how they add value. Min 6, 03.06.26	Chief Officer – Environment and Place.

28 th October 2026	Local Government Reorganisation. Report back requested. Min 89, 01.04.26. To consider the role of scrutiny once the announcement on LGR has been made. Include LGR item from BPP Work Programme. Min 6, 03.06.26	Chief Executive.
25 th November 2026.	Community Safety. Regular updates to be provided to the Committee prior to the meeting in November 2025. Min 35, 20.11.24. Annual meeting required – please see Constitution, O&S Procedure Rules. Cllr Hanna to circulate additional information. Note: The Cabinet Member with the relevant Portfolio to be invited to attend. To inform of the differences the partnership is making. Min 6, 03.06.26	Chief Officer – People and Policy. Resilience and Community Safety Officer. CSP representative(s). Cabinet Member.
25 th November 2026	Community Resilience and Emergency Planning The Committee request a report detailing the following: - • How can Councillors improve resilience within their communities • As community leaders, what is expected of Councillors • What training is required for Councillors – is there a programme of training or information for elected members • What is the role of Councillors • What are the procedures in place if there is an emergency • The outcomes detailed in the Local Government Association's Guidance on Civil Resilience. Min 56, 21.01.26 Add to the 25th November 2026 Community Safety meeting. Also include how this will carry on once the announcement on LGR has been made. Min 6, 03.06.26	Chief Officer – People and Policy.
25 th November 2026	Village Agents – Lancashire County Council It was further agreed to invite the Executive Director of Adults, Health and Wellbeing to a future meeting to discuss Village Agents that had been introduced within Lancashire.	Lancashire County Council representative(s).

	Min 66, 04.02.26. Request a written report from Lancashire County Council representative(s). Then decide if any further information is needed. Add item to the Community Resilience meeting on 25th November 2026. Min 6, 03.06.26	
Quarter 4 2027	Remote monitoring of litter bins and route optimisation. That the Litter Bin monitoring Dashboard be considered by the Committee at a future meeting. Min 44, 08.01.25. That this item be added to the Neighbourhood Management Informal Task Group future updates (see below). Min 6, 03.06.26	Chief Officer – Environment and Place.
Tbc.	Government Waste Strategy. Update to be provided at appropriate time. Min 51, 21.01.26. Report back on the Government's Waste Strategy. Min 89, 01.04.26. Add to the item on remote monitoring of litter bins etc item. How successful has this been and are there any areas to be resolved. Min 6, 03.06.26	Chief Officer – Environment and Place.
Tbc.	Pre-decision Scrutiny Protocol That a report be provided to the Committee reviewing the Protocol after 12 months of implementation and be added to the Committee's Work Programme. Min 82, 01.04.26.	Chief Officer – Governance.
Tbc. End of year.	Fit for the Future. The Committee was advised of the decision of Cabinet on the Fit for the Future item. The decision was noted and the item be added to the Committee's Work Programme. Min 84, 01.04.26.	Chief Officer – People and Policy.
Quarter 4 2027	Neighbourhood Management Informal Task Group. 1. The Committee notes the Chief Officer's position that: "The Service acknowledges the task group's report and will seek to implement its recommendations within existing service provision, and in line with current policies and strategies."	Chief Officer – Environment and Place.

	2. The Committee welcomes the Chief Officer's commitment to delivering the Task Group's recommendations within existing service provision and policy frameworks. 3. The Committee agrees that the recommendations are largely operational and capable of being progressed in this way, subject to clear structure, oversight and reporting. To support effective implementation, the Committee requests that the Chief Officer produces a comprehensive delivery plan which: (a) Sets out how each of the key recommendations from the Neighbourhood Management Informal Task Group will be implemented (b) Demonstrates alignment with existing policies and strategies, clearly showing how delivery will be achieved within the current framework (c) Identifies priority actions, particularly in relation to: • Public realm performance and transparency • Fly-tipping and waste behaviour • Grounds and grassland management • Litter and bin infrastructure • Partnership working with Lancashire County Council • Resident communication and reporting systems (d) Includes measurable outcomes or indicators of success, linked to improved neighbourhood quality and resident satisfaction (e) Sets out timescales for delivery, including short, medium and longer-term actions (f) Identifies any constraints within existing service provision or policy that may impact on delivery The Committee further requests that for monitoring and reporting purposes: (g) A 6-month progress update is provided, outlining delivery against the plan (h) A 12-month review report is provided, setting out outcomes and any areas requiring further consideration Min 6, 03.06.26	
Tbc.	That Pride of Place be considered at a future meeting and a representative be invited to attend. Min 66, 04.02.26.	

