

**Post-Decision Meeting Request**

**APPLICANT DETAILS**

Name:

Address and Postcode:

Contact Telephone/Email:

**AGENT DETAILS (if any)**

Name:

Address and Postcode:

Contact Telephone/Email:

**DESCRIPTION OF SITE LOCATION AND YOUR PLANNING APPLICATION REFERENCE**

Site location:

Application reference number:

**DECLARATION**

I *(the undersigned)* confirm that I am seeking to arrange a post-decision meeting in respect of the site identified, and I enclose a fee for **£**  as payment for this service.

**SIGNED: PRINT NAME:**

**DATE:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**DISCLAIMER**

Development Management Officers offer post-decision advice on a professional basis on behalf of the Council’s Elected Councillors and Committees. They provide this advice in the wider public interest, taking into account planning policies and material planning considerations.

Post-decision advice does not constitute a formal decision by the Council. Therefore it cannot be held to bind the Council in terms of its formal decision-making.

If a new planning application, or variations to a previously-approved application is submitted which fails to take on-board the post-decision advice given by Officers, then the Council retains the right to refuse the planning application without further discussion with the applicant or their agent.

The weight that can be attributed to post-decision advice will usually diminish over time due to any future changes to national planning legislation or changes to national or local planning policy. Additionally the advice provided is based upon the information that you submit. If it transpires that this information was inaccurate, then the advice ceases to carry any weight. Similarly if new information is revealed during the planning application process, then this can affect the eventual outcome of the planning application.