



**PUBLIC CAR PARKS  
GENERAL PERMIT  
APPLICATION/RENEWAL FORM  
LANCASTER AND MORECAMBE  
7 DAY PERMIT**



Are you renewing your application: Yes/No

Title: Mr/Mrs/Miss/Ms:

Initials

Surname:

Business Name: (where applicable)

Address:

Postcode:

Home Tel No:

Business Tel No:

Mobile Tel No:

Email address:

Commencement Date: (if part year requested):

**The following section should be completed for Multiple Business Applications.**

A list of permit holders should be supplied if the permits are to be allocated to specific staff/personnel. If this is not the case a general contact name and telephone number is required.

Name: \_\_\_\_\_ Telephone No.: \_\_\_\_\_

Number of Permits Required \_\_\_\_\_ Remittance: £ \_\_\_\_\_

Do you require a VAT receipt Yes/No \_\_\_\_\_

Signature: \_\_\_\_\_ Date \_\_\_\_\_

**PLEASE SEE REVERSE FOR SCALE OF CHARGES AND GENERAL PERMIT HOLDERS CAR PARKS**

**OFFICE USE ONLY**

Permit Serial Number(s)

Receipt No.

Paying In Ref. No.

Date

Officers Initials

### Scale of Charges for 7 Day Permit

Pro rata charges from 1 <sup>st</sup> of each Month	£927.00 Full Year (April to March)
April	927.00
May	850.00
June	773.00
July	695.00
August	618.00
September	541.00
October	463.00
November	386.00
December	309.00
January	232.00
February	155.00
March	77.00

The general permit can be used in either Lancaster or Morecambe on the following car parks:-

**Lancaster**

Upper St. Leonardgate  
Lodge Street  
Edward Street  
Auction Mart  
Dallas Road  
St George's Quay

**Morecambe**

Heysham Village  
Breakwater  
West View Road  
Telephone Exchange  
Morecambe Town Hall  
Coastal Road  
Back Brighton Terrace  
Festival Market/Old Station  
Bus Station Central Drive  
Goods Yard

The City Council reserves the right to withdraw any Car Park from the above schedule.

Please forward your application form to [parking@lancaster.gov.uk](mailto:parking@lancaster.gov.uk) or mail to:-

LANCASTER CITY COUNCIL  
PARKING SERVICES  
SUSTAINABLE GROWTH  
TOWN HALL  
DALTON SQUARE  
LANCASTER  
LA1 1PJ

**We will contact you to take payment by debit/credit card**

This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes. For further information, see [www.lancaster.gov.uk](http://www.lancaster.gov.uk) or contact [nfi@lancaster.gov.uk](mailto:nfi@lancaster.gov.uk)

**PLEASE NOTE:**

Prices are inclusive of VAT  
Permits expire on 31/03/2024

**A General Permit does not guarantee a parking space on a particular car park.**