

Lancaster City Council

Promenade Permits

APPLICATION PACK (B)

Disabled Angler Permit - **Promenade Access**

PACK INCLUDES:

General Information
Code of Conduct
Application Form
Stone Jetty Parking Zone
Data Protection Notes

Please return the Application Form ONLY.
All other information is for your own records.

How to apply for your permit

When accessing Morecambe's waterfront for a specific reason (i.e. launching a fishing vessel) a permit is required. This is obtainable from Lancaster City Council. You can apply for a permit in the following way:



BY POST

Please return applications with the required documentation to:

Promenade Permits, White Lund Depot, White Lund Road, Morecambe, LA3 3DT.



BY EMAIL*

You can email your completed application to: **PublicRealm@lancaster.gov.uk**

***Please note applications sent via email will need to contain a signature or it will not be accepted**



IN PERSON

Completed applications can be dropped off at:

Morecambe or Lancaster Town Hall, Monday – Friday, 09:00 – 17:00

Ways to pay...

Where there is a charge for the required permit, we can accept payment in the following ways:

BY CHEQUE

Please make cheques payable to Lancaster City Council and enclose them with your application.

BY CREDIT or DEBIT CARD

Permits can also be paid for by credit or debit card by phoning **01524 582493**, or if you would prefer to pay in person, you can do by calling in at Morecambe or Lancaster Town Hall with your completed documents.

Annual Charges

NB: Charges may change without prior notice.

Launching Permit	Powered or non-powered craft	£24.00
Disabled Angler Permit	For use on Stone Jetty	£24.00
	For use on Grosvenor Breakwater	£12.00
Mooring Application	All vessels	NO CHARGE
Stone Jetty Commercial Access	All commercial vessels	NO CHARGE
Quad Bike Slipway Permit	Commercial fishing ONLY	£77.00
Quad Bike Bond		£275.00
Datag	Powered craft ONLY	£61

Code of Conduct

Permit holders must agree and abide by the following when accessing Morecambe Promenade and its waterfront.

Coastal users should:

- Be in possession of a valid permit, obtained from Lancaster City Council, allowing access to Morecambe's promenade to launch a vessel/craft. The permit must be displayed in the **front** windscreen of the towing vehicle.
- Keep slipways clear of obstruction at all times. Please be aware that **no** parking is permitted on the foreshore.
- Indemnify Lancaster City Council, its employees and agents against any and all actions, costs, losses, damages, injury, charges, claims, expenses and damage whatsoever arising directly or indirectly from the use of the foreshore, except damage and injury arising from the negligence from the council and that of all its employees and agents.
- Observe all statutory provisions, regulations and orders as well as notices or documents received pursuant to any such requirement provision, regulation or order.
- Under no circumstances deposit litter or any other waste (including fish, shellfish or bait) on the foreshore or any adjoining land.
- Be aware that there are limited parking spaces available on the promenade, therefore if occupied, parking should be sought elsewhere. Areas to park at The Stone Jetty have been marked on the enclosed map.
- Always check weather reports, allow someone to know what time you expect to be back and check all safety equipment.
- Only access the promenade during the hours of daylight.

**NB: Permits can be revoked following non-adherence to any of the above conditions.
There is a speed limit of 10 mph and hazard lights must be in use while in motion on the promenade.**

In the event of an emergency, dial ☎999 and ask for the coastguard

APPLICATION FORM B

Disabled Angler Permit
(Stone Jetty & Grosvenor Breakwater)

B

Instructions:

To access the promenade's disabled parking spaces when angling, a permit is required. Access is granted via **The Stone Jetty** and **Grosvenor Breakwater**. If planning to access The Stone Jetty a swipe card is also required. Both are obtainable from the council on completing and returning this application form along with all required documentation to:

Promenade Permits, White Lund Depot, White Lund Road, Morecambe, LA3 3DT.

NB: A new permit will need to be purchased once the vehicle registration has changed or related documentation expires.

This form is split into four colour-coded sections

- a** Permit Selection
- b** General Information
- c** Swipe Card Application
- d** General Declaration

Please Note:

All applicants must complete parts **a**, **b** and **d**. If applying in regard to The Stone Jetty part **c** must also be completed.

Items to be attached on submitting this form:

To enable us to process your application, it is essential we have the following items:

- **2x Passport sized photographs of applicant** (45mm-35mm)
- **All parts (a), (b), & (d) completed**
- **Photocopy of your BLUE BADGE** (accurate and valid)
- **Full payment**

Payment

Please include the correct payment for the permit you require:

Stone Jetty Access Permit	£24.00
Grosvenor Breakwater Access Permit	£12.00
Lost or Stolen Cards Charge	£13.50

Important Notes

Stone Jetty Users:

- Permit holders are required to park *in the centre of the jetty and not next to the railings*.
- There is a speed limit of 10mph and hazard lights must be in use while in motion on the promenade.
- A swipe card is needed to access parking at this location.
- There is £24.00 charge for this permit. Access via: **Barrier opposite Northumberland Street**.

Grosvenor Breakwater Users:

- There are limited parking bays at this location, and if full, alternative parking should be found.
- No swipe card is needed to access parking at this location.
- There is a £12.00 charge for this permit. Access via: **Oakley Road**

This form can be used to **apply** for, or **renew** your disabled angler access permit, granting permission to access the promenade via **one** entry point, either The Stone Jetty or Grosvenor Breakwater. The permit is strictly **non-transferrable**.

Please use **BLOCK CAPITALS** when completing this form.
Use **BLACK INK** only

DATE OF APPLICATION:

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

Please (✓) the most appropriate: This is a new application

This is a renewal

Part A: Permit Selection

Please choose your permit type: (✓)

(i) Stone Jetty Access Permit

ii) Grosvenor Breakwater Access Permit

Part B: General Information

1. Applicant's details

(a) Surname

(b) Forename

(c) Phone number

(d) Postal address

(e) Postcode

(c) Email Address

I am a disabled angler (✓)

Blue Badge REF Number

2. Details of permitted blue badge

(a) Blue badge number

Part C: Swipe Card Application

Stone Jetty Applicants Only

1. Ownership

(a) I already own a swipe card to gain entry (8 digit no)

(b) I do not own a swipe card and enclose the full payment to obtain one

Part D: General Declaration

5. Declaration

(a) By completing this application, you agree with the following statements:

I am registered disabled.

I have read and agree to abide with the conditions associated with this permit.

I certify that to the best of my knowledge, the above particulars are true.

I have read and agree to abide by the code of conduct.

(b) Signed

(c) Date

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

(d) Print name

Please send your completed application and all required documentation to:

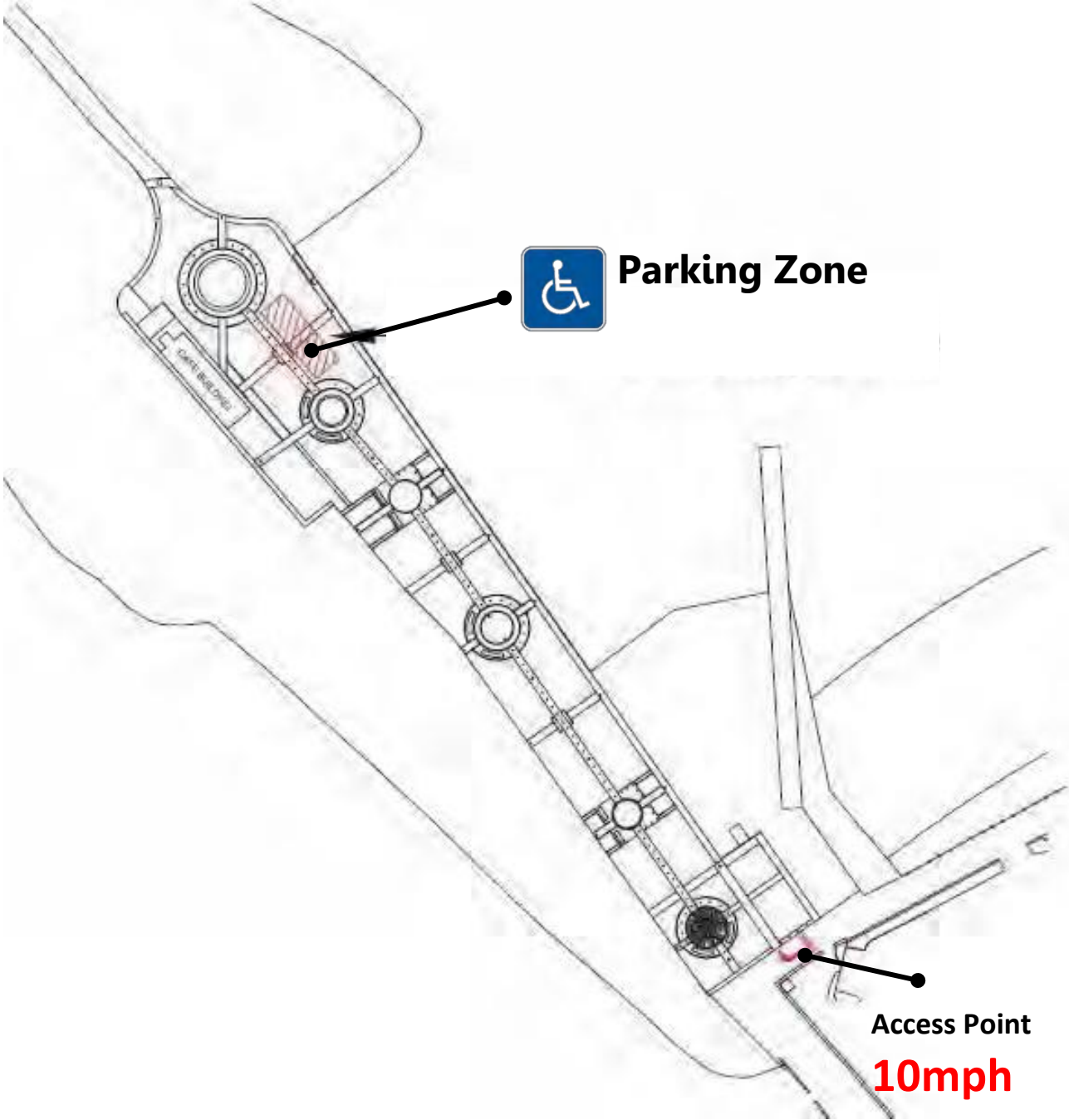
Promenade Permits, White Lund Depot, White Lund Road, Morecambe, LA3 3DT.

Any queries in relation to promenade permits should be sent to: **PublicRealm@lancaster.gov.uk**

PLEASE RETAIN FOR YOUR OWN RECORDS

Stone Jetty Parking

Once on the Stone Jetty, permit holders should park in the centre of the jetty and not adjacent to the railings. The map below shows the correct parking zone.



Data Protection

Fraud:

It is an offence for any person knowingly to give false information for the purpose of obtaining a Promenade Permit. Lancaster City Council will prosecute anyone who commits permit fraud. Conviction will result in heavy penalties.

Data Protection:

The purpose of collecting all personal details listed in the previous form is for the City Council to process your application for a Promenade Permit. The City Council will store the details securely, confidentially within its 'Community Engagement – Wellbeing' team. Access to the information will be on a strictly need to know basis. This authority is under a duty to protect the public funds of its administrators, and to this end may also use the information you have provided on this form for the prevention and detection of fraud.

Data Protection Act 1998:

The Data Protection Act 1998 is based on eight data protection principles that apply to the processing of all personal data including storing, retrieving, using and the disclosure of information.

To view Lancaster City Council's Data Protection policy, please go to:
www.lancaster.gov.uk

Equal Opportunities

Equal Opportunities:

It is the policy of the City Council to provide equal opportunities in the fields of issuing promenade permits irrespective of the race, colour, nationality or ethnic national origins, religion, sex, sexuality, marital status, age, social background or the disability of applicants.

More information on Equal Opportunities can be found at www.lancaster.gov.uk