

A Local Plan for Lancaster District

2011-2031

Local Development Scheme

January 2019



LANCASTER
CITY COUNCIL

Version Control

| Version | By | Date | Comment |
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| 0.0 | Lancaster City Council | March 2005 | Document to meet new planning legislation |
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| 10.0 | Planning & Housing Manager | 1 May 2018 | The decision to “ <i>amend, update, and publish</i> ” the Council’s Local Development Scheme, now containing the specific commitment to prepare an Area Action Plan DPD for the BGV, was made, by means of an Executive Decision of the Cabinet Portfolio Holder |
| 11.0 | Planning & Housing Manager | September 2018 | Amendment to the timetable |
| 12.0 | Planning & Housing Manager | January 2019 | Amendment to the timetable |

How we review this document

The Planning and Housing Policy Manager will facilitate review as and when required to ensure that its currency is maintained. This will involve:

1. Approval from Senior Service Management
2. Endorsement by Portfolio Holder for Directorate of Economic Growth and Regeneration
3. Publication (on Council's Website). Delegated to the Planning Manager (Regeneration and Planning)

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This document, and all other documents which form the emerging Lancaster District Local Plan are, or can be made available in large copy print, audio cassette, Braille or languages other than English. All requests for copies of Local Plan documents in different formats should be made in the first instance to:

Directorate of Economic Growth and Regeneration
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Lancaster City Council,
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Dalton Square,
Lancaster,
LA1 1QR.

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The Council will meet the cost of any reasonable request for providing Local Plan documents in different formats.

This edition of the Local Development Scheme for the Local Plan for Lancaster District has been published by Lancaster City Council

January 2019

1.0 INTRODUCTION

Background

- 1.1 The **Local Plan for Lancaster District 2011-2031** will set out how planning applications should be decided, identify areas for development and areas which should be protected from development because of their environmental, social and/or economic value. It will be made up of a number of different documents. Together these documents, some of which have already been prepared and adopted, will form the new Local Plan and replace the remaining residual policies in the **Lancaster District Local Plan** (adopted in 2004) and the **Lancaster District Core Strategy** (adopted in 2008). The Local Plan documents are:

1. **Strategic Policies & Land Allocations:** Accompanied by a policies map that shows sites that will be developed or protected from development
2. **Development Management:** Provides the policies which are used to consider planning applications
3. **Morecambe Area Action Plan:** Describes actions to support regeneration in the central area of Morecambe
4. **Arnsdale and Silverdale AONB Plan:** Allocates land for development and provides additional policies that are relevant to this particular area of high landscape value.
5. **Gypsy and Traveller Accommodation:** Policies that consider in detail how to meet the needs for Gypsies and Travellers sites. The accommodation needs of Travelling Show People will also have to be addressed.
6. **Lancaster South Area Action Plan DPD** Allocates land for the Bailrigg Garden Village and Lancaster University growth and sets out how sustainable development is to be achieved.

Additionally, Supplementary Planning Documents (SPDs) will provide further guidance on specific sites or complex issues and are linked to specific local plan policies. SPDs are a material consideration in planning decisions but have less weight than the local plan policies.

- 1.2 This **Local Development Scheme (LDS)** sets out the timetable for preparing documents to be included in the Local Plan. It describes progress on the preparation of the Local Plan, and describes intentions for preparing further detailed advice on other specific planning issues. This LDS updates and replaces the May 2018 edition.
- 1.3 The Local Development Scheme provides the following information.
- An introduction, describing the context for local plan preparation in Lancaster District;
 - A description of which documents Lancaster City Council is preparing; and
 - A timetable for preparing each Development Plan Document (DPD) and Supplementary Planning Document (SPD).
- 1.4 This Local Development Scheme is published on the City Council's website at www.lancaster.gov.uk/planningpolicy . Questions about the LDS, or the preparation

of the Local Plan for Lancaster District should be sent to planningpolicy@lancaster.gov.uk or alternatively, contact the planning policy team on 01524 582383.

Geographical Description of Lancaster District

- 1.5 Lancaster District is located in the north of Lancashire, with South Lakeland (in Cumbria) to the north, Craven (in North Yorkshire) to the east and Ribble Valley and Wyre (in Lancashire) to the south. The district contains the historic town of Lancaster, coastal town of Morecambe and market town of Carnforth. It also has a rural hinterland in the Lune Valley.
- 1.6 The district includes a number of pieces of strategic transport infrastructure; this includes the M6 motorway between Scotland and Birmingham, the West Coast Mainline providing rail services between Scotland and London, the Furness Line providing rail services between Barrow-in-Furness, via Carnforth onto Manchester, the Leeds to Morecambe Line, and, the Port of Heysham providing passenger ferry services to and the Isle of Man and freight services to Ireland and the Isle of Man.
- 1.7 Lancaster contains significant parts of two Areas of Outstanding Natural Beauty (AONBs). Arnside and Silverdale AONB, on the shores of Morecambe Bay in the north-west of the district and the Forest of Bowland AONB, in the upland areas in the south-east of the district. Part of the Arnside and Silverdale AONB is within South Lakeland District Council. Parts of the Forest of Bowland AONB are within the districts of Craven, Ribble Valley, Wyre, Pendle and Preston.
- 1.8 These Areas of Outstanding Natural Beauty are of national importance and have the highest status of protection in relation to landscape and scenic beauty. The national importance and environmental sensitivity of these areas means that development needs have to be met in a way which reflects their special landscape characteristics. Figure 1 below provides a plan of the district which highlights the above characteristics.
- 1.9 From 1st August 2016 the Yorkshire Dales National Park was extended to include the part of Lancaster District that is to the north east of Cowan Bridge and the A65. The Yorkshire Dales National Park Authority will have responsibility for making planning policies and making planning decisions in this part of the district.

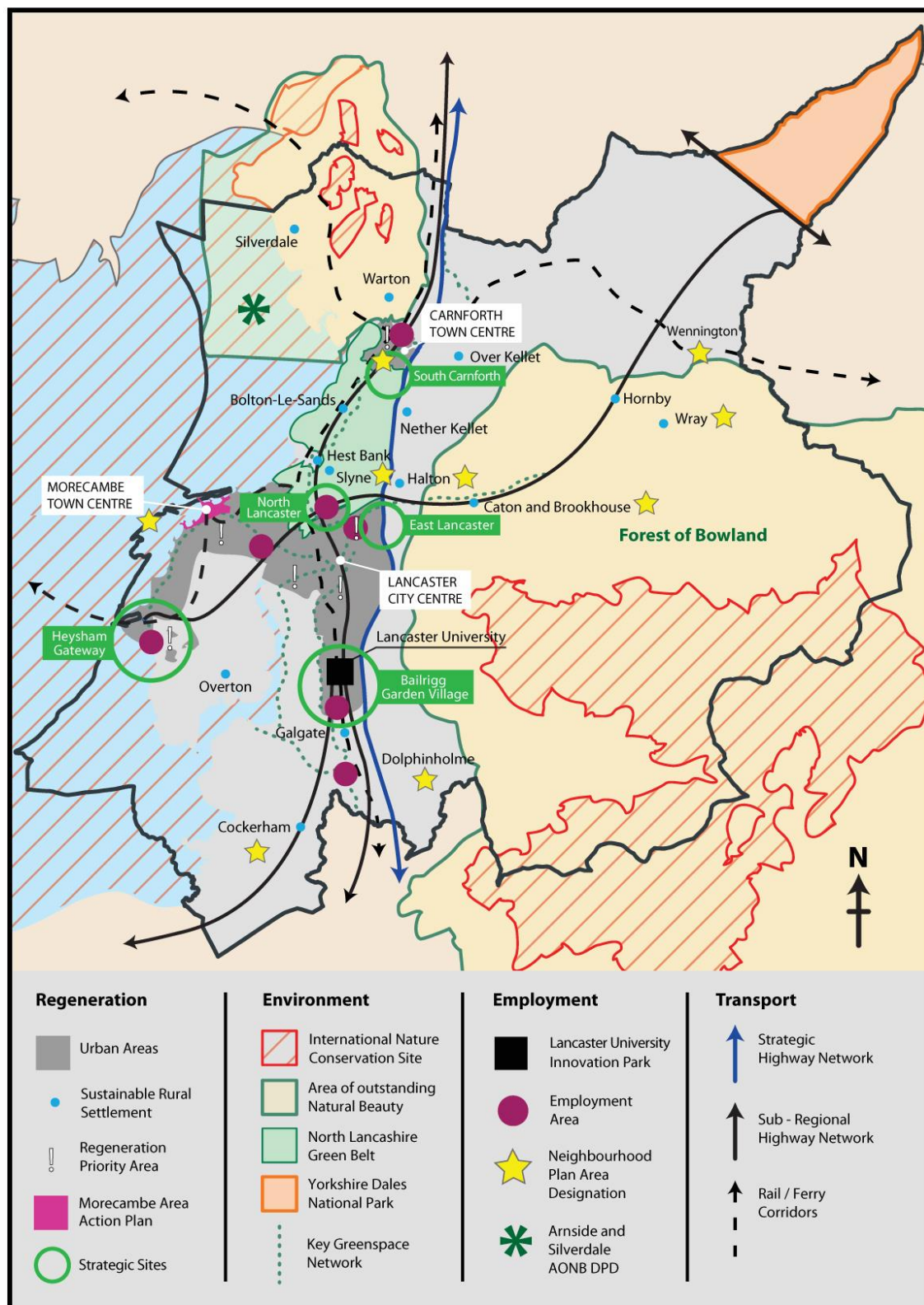


Figure 1: Lancaster District

2.0 THE NATIONAL PLANNING SYSTEM

- 2.1 The **Planning and Compulsory Purchase Act (2004)** introduced a system for local planning authorities to prepare a Local Development Framework (LDF). The LDF was to be made up of a number of separate planning documents, starting with a Core Strategy, which would set strategic policies that set out how much development was required and the principles for directing this to location within the district. The documents prepared as part of the LDF were to be known as Development Plan Documents (DPDs).
- 2.2 In 2010 this planning system was changed significantly. The following national planning guidance and legislation is key in preparing a local development plan.
- The **Localism Act** (2011) which introduced neighbourhood planning powers; revoking the regional tier of planning (Regional Spatial Strategies) and introduced a 'Duty to Co-operate' for local authorities, their neighbours and other key stakeholders.
 - The **National Planning Policy Framework** (NPPF), published in March 2012 and the accompanying **National Planning Practice Guidance** (PPG), replaces all previous planning policy guidance and establishes a guiding principle of presumption in favour of sustainable development.
- 2.3 The NPPF refers to documents that make up the statutory plan for local planning authorities as a **Local Plan**. Lancaster City Council is preparing a Local Plan for Lancaster District. The NPPF must be taken into account in the preparation of local and neighbourhood plans and it is a material consideration in planning decisions.
- 2.4 The Localism Act introduced a **Duty to Co-operate** which requires planning authorities and other public bodies to actively engage and work jointly on identifying and resolving strategic issues. Lancaster City Council is co-operating actively on an ongoing basis with the neighbouring districts of South Lakeland, Wyre, Ribble Valley and Craven. The City Council also works with Lancashire County Council and other councils where there may be a shared interest, for example in planning to meet the needs of Gypsies, Travellers and Travelling Show People and, also with government agencies, infrastructure providers and key stakeholder organisations such as Morecambe Bay Partnership.
- 2.5 The procedure for the preparation and review of Local Plans has been revised and is contained in **The Town and County Planning (Local Planning) (England) 2012 Regulations**.
- 2.6 The Localism Act introduced powers for local communities to prepare their own **Neighbourhood Plans**. These must be in general conformity with the Local Plan for Lancaster District, be subject to consultation, go through independent examination and the finally be supported by a local referendum. If these conditions are met then a neighbourhood plan can become a component of the Local Plan for Lancaster District. The district has a number of areas which have been designated as Neighbourhood Plan areas, presently these are Wray-with-Botton, Wennington, Caton-with-Littledale, Cockerham, Halton-with-Aughton, Slyne-with-Hest, Morecambe, Dolphinholme and Arkholme-with-Cawood and Carnforth.

3.0 THE LOCAL PLAN FOR LANCASTER DISTRICT

- 3.1 Lancaster City Council is responsible for preparing all local plan documents relevant to the district, with the exception of the Minerals and Waste Local Plan which is prepared by Lancashire County Council. The NPPF states that local plans should be drawn up over an appropriate time scale, preferably a 15-year time horizon, take account of longer term requirements and be kept up to date. Whilst the plan period does need to be kept under review, the current timetable for the Local Plan for Lancaster District is 2011-2031. This allows, just, for 15 years of delivery from 2016 onwards, but the plan will also aim to identify strategic sites to ensure that there is opportunity for continuing development beyond the plan period. The Local Plan will be made up of a number of a number of different **Development Plan Documents** (DPDs). When being prepared these DPDs are subject to the **Sustainability Appraisal** process. This process provides the opportunity to consider the economic, social and environmental effects of policies. The DPDs must be subject to public consultation and independent examination and are formally adopted by the City Council in order that they can be used to determine planning applications.

Lancaster City Council's Current and Emerging Development Plan Documents (DPDs)

- **Residual Saved Policies of the 2004 Lancaster District Local Plan** continue to be part of the district's adopted development plan. Some Saved Policies were superseded in whole or in part by the adoption of the Core Strategy in 2008 whilst others were superseded by the adoption of the Development Management DPD in 2014. Remaining saved policies of the 2004 Plan will be superseded by policies in new Local Plan documents.
- **Core Strategy** (adopted July 2008) sets out how much development is proposed, broadly where it will be built and measures to manage its impacts. Presently the Core Strategy provides the strategic element of the local development plan, however all Core Strategy policies will be superseded by policies in the new Local Plan documents. The Strategic Policies & Land Allocations DPD will set new strategic policies for the district.
- **Local Plan Part One – Strategic Policies & Land Allocations Development Plan Document**
Establishes new development requirements, set the new strategic approach and identify or 'allocate' land to meet needs for specific types of development such as housing and employment.
- **Local Plan Part Two – Development Management Development Plan Document**
Adopted in December 2014 this provides the policies used in the assessment of planning applications. The policies guide, control and encourage sustainable forms of Development.
- **Local Plan (3) - Morecambe Area Action Plan Development Plan Document**
Adopted in December 2014, allocates land for development, provides development management policies to supplement those in the Development Management document and describes specific actions to improve the local environment in central Morecambe.
- **Local Plan (4) - Arnsdale-Silverdale Area of Outstanding Natural Beauty (AONB) Development Plan Document**
In the interests of efficiency and consistency this is being jointly prepared with South Lakeland District Council.

- **Local Plan (5) - Gypsy and Traveller Accommodation**

The council needs to plan for meeting the needs of Gypsies and Travellers, and also the needs of Travelling Show People.

- **Local Plan (6) – Lancaster South Area Action Plan DPD**

Currently in preparation, this will set the planning and delivery framework for the Bailrigg Garden Village and the expanding Lancaster University making Lancaster South a sustainable location for growth and offering a high quality environment for living and working

- 3.2 The current **Policies Map**, maintained on the council's website, currently shows allocations and designations made by the 2004 Local Plan, the 2008 Core Strategy, the 2014 Development Management Document and 2014 Morecambe Area Action Plan. As the local plans are adopted, the new allocations and designations will be added and superseded ones deleted.

Supplementary Planning Documents

- 3.3 In addition to the proposed development plan documents that will form the new development plan, the City Council also prepares supplementary planning documents. These add detail to the policies in the local plan. They provide further guidance for the development of specific sites or on specific planning issues – such as design. SPDs are a material consideration in planning decisions but they do not have the statutory weight of local plan policies.
- 3.4 **Table 2** lists the current and proposed Supplementary Planning Documents. The list may be subject to change.

Planning Advisory Notes (PANs)

- 3.5 In addition to the more formal supplementary guidance described above the city council has also published a number of planning advisory notes (PANs) which provide informal advice on planning topics. Whilst these documents are not part of the formal development plan, and therefore do not carry any weight in the decision-making process, they do provide a useful starting point in discussions with the City Council and provide informative advice when preparing a planning application.
- 3.6 **Table 3** lists the existing and proposed Planning Advisory Notes.

Other Local Plan Documents

- 3.7 Community Infrastructure Levy (CIL) is a charge which local authorities in England and Wales can place on developer / applicants for most types of development in their area. The money generated from CIL can be used (or pooled for future use) to pay for strategic infrastructure improvements within the authority area to realise social, economic or environmental benefits. CIL charges are based on the size, type and location of the development proposed. We are about to review the position on the implications of introducing a CIL charge within the district with the findings expected in late 2018. Should the study conclude that there is sufficient viability to introduce a charge within the district then the Council will prepare a Charging Schedule.
- 3.8 Other Key documents include the **Infrastructure Delivery Plan**, the **Annual Monitoring Report** and the **Statement of Community Involvement (SCI)** which sets out how the council will engage with communities in plan preparation. From April 27th

2018 we must say what our approach to helping Neighbourhood Plan groups is within the SCI. The revised SCI was consulted on in April 2018 and approved in July 2018.

- 3.9 **Table 4** sets out further detail on other Local Plan documents.

Contextual and Evidence Base Updates

- 3.10 The City Council continues to update the evidence that informs preparation of the local plan. Evidence is published on the City Council's website at:
www.lancaster.gov.uk/planningpolicy

The Status of the Lancaster District Local Plan Saved Policies

- 3.11 The residual Saved policies from the Lancaster District Local Plan (2004) retain local development plan status. Some of the Local Plan policies were already superseded in whole or in part by Core Strategy policies. Most of these have now been either implemented or have been replaced by policies in the adopted Development Management and Morecambe Area Action Plan DPDs. In the event of a conflict between an existing saved policy and the NPPF the latter will of course take precedence. All remaining saved 2004 Local Plan policies will be eventually be superseded by policies in the new completed Local Plan. The current status of planning policies in Lancaster District is set out in a "Strategic Guide to Lancaster District Local Plan" on the City Council's website at:
www.lancaster.gov.uk/planningpolicy.

The Status of the Lancaster District Core Strategy DPD

- 3.12 The adoption of the Lancaster District Core Strategy in 2008 coincided with the onset of the national economic recession. This led to greatly reduced levels of development. With these conditions being experienced across the country the Government's published the NPPF to support greater development activity. The NPPF advises each local planning authority to prepare a local plan for its area which can be reviewed, in whole or in part, to respond flexibly to changing circumstances.
- 3.13 Whilst both the 2004 Local Plan and 2008 Core Strategy were prepared prior to the publication of the NPPF, the policies should not be considered out of date simply because they were adopted prior to the NPPF. Due weight should be given to relevant policies in existing plans according to their degree of consistency with the framework. That is: the closer the policies in the plan are to the policies in the Framework, the greater the weight that may be given. This is set out in paragraph 215 of the NPPF.
- 3.14 The Core Strategy will be superseded once all the emerging local plan documents are adopted. **Table 1** sets out further detail on the Development Plan Documents which will form the Local Plan for Lancaster District 2011-2031.

Preparation of Local Plan Part One (Strategic Policies & Land Allocations DPD)

- 3.15 In early 2013, the City Council commissioned independent external consultants to make a recommendation of an Objectively Assessed Housing Need (OAN). An OAN is a recommendation, most usually a range, of the amount of housing that is needed in an area which strikes the best balance between demographic requirements, increased opportunity for homeownership and support for positive economic growth. Councils use their OAN recommendation to inform the setting of a housing requirement in their local plans. The local plan meets the housing requirement by identifying enough sites and development opportunities for new housing.

- 3.16 The consultant's report with an OAN recommendation was received in October 2013. In the summer of 2014 the City Council held a major consultation 'How can we meet our future housing needs?' This consultation advised the community that although the new housing requirement had not yet been firmly established, it was clear that the local plan would need to identify significant new development opportunities in its emerging local plan.
- 3.17 The 2014 consultation described five in-principle approaches to meeting increased development needs; these were:
- Urban Extensions to Lancaster;
 - Sites coming through a review of the North Lancashire Green Belt;
 - Distribution of sites amongst all of the district's settlements;
 - Significant expansion of two specific existing settlements; or
 - Designation of a site for a wholly new settlement.
- 3.18 However, at the end of May 2014, the Office of National Statistics (ONS) published revised population projections. These were at a significant variance to the previous projections that had been informed the consultant's 2013 OAN recommendation. The council therefore asked its consultants to update their recommendation. The updated recommendation was published in October 2015. This time the council's consultants recommended that the council should plan for between 13,000 and 14,000 new homes to be built in the district by 2031. This is equivalent to the development of 650-700 new homes per year. The recommendation is informed and accompanied by an assessment of economic potential that suggests that around 9,500 new jobs could be created in this district over this same period.
- 3.19 In October 2015 the City Council held another consultation informed by the revised OAN recommendation. The "People, Home and Jobs" consultation sought views on 'How should we plan for our district's future?' This identified the broad locations of potential strategic development sites that could contribute to meeting housing and employment needs in addition to those previously identified in the council's 2015 Strategic Housing Land Availability (SHLAA) and Employment Land Reports. These strategic sites included urban extensions to Lancaster and Carnforth, including land that is currently in the North Lancashire Green Belt.
- 3.20 The response to the consultation has provided much helpful information that will assist the council in shaping the content of the draft Local Plan. In February 2016 the council accepted that the recommendations in the consultant's report established the objectively assessed need for housing to be advanced through preparing the local plan.
- 3.21 The 'Developing a Local Plan for Lancaster District' consultation took place over eight weeks, from Friday 27 January to Friday 24 March 2017. This consultation differed from previous consultations, in that it asked for comments on specific policies within the draft Development Plan Documents, rather than asking for general views on suggested options and development sites. Over the coming months, council officers will continue to assess this information discovered during the consultation and talk to organisations such as Lancashire County Council, the Environment Agency and United Utilities to come to a view about which sites to proceed with. These consultation outcomes informed a final development plan document which was formally published, 9 February 2018 and submitted to government for independent Examination 15 May 2018. Examination on the DPD will commence in November 2018.

Preparation of the Arnside-Silverdale AONB DPD [Local Plan (4)]

- 3.22 Together with South Lakeland District Council, the council is preparing a dedicated Development Plan Document (DPD) for the whole of the Arnside and Silverdale Area of Outstanding Natural Beauty (AONB). The DPD will form part of both authorities' Local Plans. It will identify sites for new housing and employment to meet local needs and will set out planning policies to ensure that development reflects the AONB designation.
- 3.23 As a key early step in the preparation of the Arnside-Silverdale AONB DPD, the council invited suggestions for sites to be considered for inclusion in the plan. Consultations on these took place in 2015 and 2016, followed by further consultation on a limited number of site-specific matters between June and July 2017. These consultations have informed the final development plan document that was formally published in November 2017, submitted to government in February 2018 followed by independent examination June 2018. We expect that the Arnside & Silverdale AONB DPD will be completed ("adopted") by February 2019.

Preparation of the Gypsy and Traveller Accommodation [Local Plan (5)]

- 3.24 The Council needs to plan for meeting the needs of Gypsies and Travellers, and the needs of Travelling Show People. National guidance to councils on how to calculate the accommodation needs of Gypsies and Travellers has changed recently and the council now needs to consider whether it is best to prepare a separate document for meeting the needs of these communities or address their needs through the Strategic Policies & Land Allocations and Development Policies documents. Following a forthcoming review of the evidence on the accommodation needs of these communities the council will determine whether to address these in the other local plan documents, or if the scale of need is significant, potentially through a separate Development Plan Document.

Preparation of the Lancaster South Area Action Plan [Local Plan (1.1)]

- 3.25 The council had long been considering extending development in Lancaster South southwards to help meet needs for housing and growth. In the autumn of 2016 the Government asked local authorities if they were interested in developing new 'garden villages'. The council suggested the 'Bailrigg Garden Village' and in January 2017 the Government accepted this as one of 14 proposed garden village sites across the country. The council included the Garden Village in its draft strategic policies and land allocations document (draft Local Plan) in spring 2017 and consulted upon it. Subsequently, in its Publication Draft Strategic Policies and Land Allocations Document as now submitted to Government, the council identified a Broad Area for Growth in Lancaster South and set strategic policy for the Garden Village and University growth.
- 3.26 The council is now preparing the Lancaster South Area Action Plan. This will set the spatial framework for growth in Lancaster South and how this is to be delivered and specifically will allocate land for development of the Bailrigg Garden Village and the expanding Lancaster University. This Plan will be a dedicated Development Plan Document for Lancaster South, informed by the informal and formal consultation and evidence gathering and analysis.

Table 1 - Schedule of existing, in preparation and or proposed Local Plan Development Plan Documents

| Local Plan Development Plan Documents | |
|--|---|
| Existing Development Plan Documents | |
| Residual Saved Policies of the Lancaster District Local Plan 2004 | Saved policies from the Lancaster District Local Plan, adopted 2004, retain local development plan status. Some of the Local Plan policies were already superseded in whole or in part by Core Strategy policies. Most of these have now been either implemented or have been replaced by policies in the adopted Development Management and Morecambe Area Action Plan DPDs. In the event of a conflict between an existing saved policy and the NPPF the latter will of course take precedence. A number of policies will remain part of the council's planning policies until replaced by the Strategic Policies & Land Allocations DPD, Gypsy and Traveller and Travelling Show people DPD and Arnside and Silverdale AONB DPD. All remaining saved 2004 Local Plan policies will be eventually be superseded by policies in the new completed Local Plan. (expected early 2019). |
| Lancaster District Core Strategy 2008 | Currently provides the strategic planning framework for the district; setting out the long term spatial vision and strategic objectives, and the quantity and spatial distribution of development. Its implementation has been challenged by rapidly changing economic circumstances, a refreshed evidence base, the revocation of the Regional Strategy, and greatly revised national planning guidance. It will be wholly replaced by the eventual adoption of the Strategic Policies & Land Allocations DPD and AONB DPDs. (expected early 2019). |
| Joint Lancashire Waster & Minerals DPD | Purpose: The Joint Authorities of Lancashire County Council, Blackpool Borough Council and Blackburn with Darwen Borough Council are responsible for waste and mineral planning in Lancashire. As part of this role they are responsible for the preparation of the Lancashire Minerals and Waste Local Plan. This is being prepared through a number of documents. The first of which, the Minerals and Waste Core Strategy was adopted in February 2009. Additional guidance is now provided in the Minerals and Waste Site Allocations and Development Management Policies DPD which was adopted by the Joint Authorities in September 2013. Both documents cover a plan period to 2021. Following adoption of the Site Allocation and Development Management Policies DPD the Joint Authorities have commenced a review of both documents, the review seeks to merge the two documents into one Local Plan reviewing and rolling forward existing allocations and policies and extending the plan period to 2031/32. |
| Local Plan for Lancaster District 2011-2031 | |
| Local Plan (2) Development Management DPD December 2014 | Purpose: Provides the policies that are used in the assessment of planning applications to guide, control and encourage sustainable forms of Development. Adopted December 2014. The policies will be maintained through document review, this will be undertaken at the same time as the Strategic Policies & Land Allocations DPD is advanced, thus the Local Plan will have up to date development |

Local Plan Development Plan Documents

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| | management policies to accompany the Strategic Policies & Land Allocations DPD Document. This DPD is under review. |
| Local Plan (3) Morecambe Area Action Plan DPD December 2014 | Purpose: The central Morecambe area is a regeneration priority. The MAAP is to change perceptions; increase developer and consumer interest and so improve conditions for business, trading to help grow the local economy. The MAAP allocates land for development, provides development management policies to supplement those in the Development Management document and describes specific actions to improve the local environment. Adopted December 2014. The policies will be maintained through document review when necessary. |
| Development Plan Documents in preparation | |
| Local Plan (1) Strategic Policies & Land Allocations DPD | Establishes strategic policies by setting development requirements and describing the principles for the general spatial distribution of development. Allocates land for development, for example for housing and employment, and for protection from development, for example habitats for nature conservation purposes. |
| Local Plan (1.1) Lancaster South Area Action Plan DPD | The Strategic Policies & Land Allocations DPD identifies a broad location for the growth in Lancaster South and establishes the principles of an Area Action Plan (AAP) to plan and set a development delivery framework for the Lancaster South. The AAP will allocate land for development and, crucially, reserve areas from development for beneficial planning purposes, e.g. areas of separation and mitigation of floods. It will set delivery responsibilities and programme infrastructure provision. |
| Local Plan (4) Arnsdale- Silverdale Area of Outstanding Natural Beauty (AONB) DPD | The Arnsdale & Silverdale Area of Outstanding Natural Beauty (AONB) is an area of national landscape importance. Part of the AONB is in Lancaster District and part is in South Lakeland District. The national importance and environmental sensitivity of this area means that development needs have to be met in a way which reflects its special character. As there are advantages to planning in a consistent way across the AONB, Lancaster City Council and South Lakeland District Council are working on a joint development plan document that will both identify sites and provide development management policies. |
| Local Plan (5) Gypsy and Traveller Accommodation | Planning Policy for Traveller Sites requires the council to set pitch targets for Gypsies and Travellers and plot targets for travelling showpeople which address the likely permanent and transit site accommodation needs of travellers in the district. The 2013 Lancaster District Gypsy, Traveller and Showperson Accommodation Assessment has informed the council of the need for additional pitches which will be kept under review in the light of changing conditions and definitions in National Planning Policy for Gypsies and Travellers. |
| Neighbourhood Plans | Neighbourhood planning gives town and parish councils or newly formed neighbourhood forums the opportunity to prepare, with the community they represent, a planning document for their area. The purpose of this new tier of plan making is to empower local people to take a proactive role in shaping the future of where they live, and |

| Local Plan Development Plan Documents | |
|---|--|
| | give them greater ownership of the plans and policies that affect where they live. |
| Potential Development Plan Documents | |
| Community Infrastructure Contribution: Charging Schedule | A new charge on development which will be used to support critical infrastructure to deliver the Local Plan. |

Table 2 - Schedule of existing, in preparation and or proposed Local Plan Development Plan Documents Supplementary Planning Documents

| Local Plan Supplementary Planning Documents | |
|---|--|
| Existing Supplementary Planning Documents | |
| Meeting Housing Needs SPD | Purpose: Topic based document applicable to all residential development across the district. Will provide greater detail on Development Management DPD Policy DM41 in order to support its implementation. Policy DM41 sets out the Council's intentions to maximise the opportunities offered by new development to redress imbalances in the local housing market; achieve housing that genuinely addresses local housing need; and secure affordable housing in perpetuity. Adopted 2012 |
| Kingsway Development Brief | Purpose: Sets out the Council's key land use, design and technical requirements for the site, identifies constraints and sets out the scope of planning obligations. Approved 2004 |
| Luneside East Development Brief | Purpose: Sets out the Council's key land use, design and technical requirements for the site, identifies constraints and sets out the scope of planning obligations. Approved 2004 |
| Bailrigg Business Park Development Brief | Purpose: Sets out the Council's key land use, design and technical requirements for the site, identifies constraints and sets out the scope of planning obligations. Approved 2004 |
| Canal Corridor North Development Brief | Purpose: Sets out the Council's key land use, design and technical requirements for the site, identifies constraints and sets out the scope of planning obligations. Approved 2004. |
| Shopfronts and Advertisements | Purpose: To provide guidance on design, this will be a refresh of the current Supplementary Planning Guidance. This will be reviewed in April 2018. |
| Supplementary Planning Documents in preparation | |
| Employment and Skills Plans | Purpose: To encourage opportunities for local training and job opportunities as part of the construction and operational phases of |

| Local Plan Supplementary Planning Documents | |
|--|---|
| | major new development proposals. Draft SPD consulted upon in Spring 2015. Revised draft to be consulted on in 2018 |
| Further Development Briefs | Purpose: To give guidance on development on specific sites. They show how the policies of the Local Plan apply to individual sites as well as describing requirements on development siting, vehicular, cycle and pedestrian access, design and landscaping. Development Briefs are subject to public consultation. Once adopted, they are used to assist the master planning of development and inform the consideration of planning applications. The Development Briefs will describe in greater detail how sites identified as strategic & land allocations in the emerging plan, in south and east Lancaster, and potentially elsewhere, will deliver the Council's expectations on sustainable forms of development. To be prepared in conjunction with preparation on the Strategic Policies & Land Allocations document. |
| Local Plan Canal Quarter SPD | The Strategic Policies & Land Allocations DPD identifies a broad location for the growth in the Canal Quarter in Lancaster and establishes the principles of an Area Action Plan (AAP) to plan and set a development delivery framework for the area. The AAP will allocate land for development and, crucially, reserve areas from development for beneficial planning purposes, e.g. areas of separation and mitigation of floods. It will set delivery responsibilities and programme infrastructure provision. |
| Local Plan Heysham Gateway SPD | The Strategic Policies & Land Allocations DPD identifies a broad location for the growth in Heysham Gateway and establishes the principles of an Area Action Plan (AAP) to plan and set a development delivery framework for the area. The AAP will allocate land for development and, crucially, reserve areas from development for beneficial planning purposes, e.g. areas of separation and mitigation of floods. It will set delivery responsibilities and programme infrastructure provision. |
| Viability Protocol SPD | Purpose: To provide guidance and parameters for financial viability appraisals to ensure they are submitted and considered consistently. |
| Potential Supplementary Planning Documents | |
| Morecambe Bay Recreational Pressures | Purpose: To provide guidance on how development can take into account potential impacts on recreational pressures on Morecambe Bay, which is a European designated site. |
| Sustainable Construction and Design | Purpose: To provide guidance on design to encourage more energy efficient forms of development. These measures include advice on building orientation and layout, improving energy efficiency through the use of design, the choice of materials, promoting rainwater recycling, on-site energy generation and incorporating recycling facilities. |
| Student Housing and Young Workers Accommodation | Purpose: To provide further detail on the implementation policy in the Development Management Document relating to proposals for student housing and young worker accommodation. |

Table 3 - Schedule of existing, in preparation and or proposed Planning Advisory

Notes (PANs)

| Planning Advisory Notes (PANs) | |
|--|--|
| Existing Planning Advisory Notes (PANs) | |
| Waste and Recycling | Purpose: To provide information and advice on how waste and recycling facilities can be appropriately incorporated into new development proposals. Published February 2015. |
| Open Space Provision in New Residential Development | Purpose: To provide information and advice on standards and thresholds for on-site and off-site open space requirements. Published June 2015. |
| Edibles in the Landscape | Purpose: To provide information and advice on how the growing of food can be incorporated into new development. Published June 2015. |
| Residential Design | Purpose: To illustrate how Local Plan policies encouraging good neighbourly design of residential development, including extensions, can be achieved. Published December 2014 |
| Surface Water Drainage | Purpose: To provide information and advice on how developments can maximise opportunities to protect from surface water flooding. Published May 2015. |
| Potential Planning Advisory Notes (PANs) | |
| Electric Charging Points for Vehicles | Purpose: To provide information and advice to encourage the greater role of electric charging points in new development proposals. |

Table 4 – Other Planning Documents

| Local Plan other Documents and Process | |
|--|---|
| Local Development Scheme (LDS) | Purpose: This document sets out the timetable for preparing documents to be included in the Local Plan |
| Infrastructure Delivery Plan | Purpose: This document will set out the infrastructure required to deliver the Local Plan. It also set out community aspirations for additional infrastructure. Once adopted the Infrastructure Delivery Plan will be reviewed and updated annually, (in preparation) |
| Policies Map | Purpose: The Policies Map comprises all of the site allocations and designations set out in adopted development plan documents. As new Local Plan documents are adopted their policies will be added to the Policies Map whilst policies that are superseded or have been implemented will be deleted. The Council intends to maintain the Policies Map as a live and refreshable document on its Website. Very limited runs of printed editions will be created largely for the purpose only to support consultation during Local Plan preparation. The Lancaster District Local Plan Proposals Map remains relevant, where it relates to Saved policies. |

| Local Plan other Documents and Process | |
|---|--|
| Statement of Community Involvement (SCI) | Purpose: This document sets out the Council's approach to engaging the community in preparing the Local Plan and in considering planning applications. The document was last reviewed and approved in 2013. It has been reviewed and consulted on in 2016 and again in 2018. The SCI was approved July 2018. |
| Sustainability Appraisal | Purpose: Undertaken for all Development Plan Documents, and if required for SPDs. This will ensure that the social, economic and environmental effects of policies are understood and fully taken into consideration. A Sustainability Appraisal report will accompany each published stage of a Development Plan Document, including the Submission version. |
| Habitats Regulation Assessment (HRA) and Appropriate Assessment (AA) | Purpose: Habitats Regulations Assessment (HRA) of all Development Plans Documents must be undertaken to establish whether or not the proposals are likely to have significant effects on any areas of international biodiversity importance. Where an HRA cannot state with certainty that there will be no significant effects then an Appropriate Assessment is also required to determine the likelihood of such effects, what these effects will be and whether and how these might be mitigated. The HRA, and, if required, the Appropriate Assessment reports will accompany each DPD at consultation and publication stages. HRA, and only if required, AA, are undertaken all Local Plan Documents. |
| Annual Monitoring Report (AMR) | Purpose: The AMR reviews progress made on preparing Local Plan documents and assesses the effectiveness of policies. This no longer needs to be submitted to the Secretary of State but does continue to be published on the Council's Website. |
| Evidence Base | Purpose: The evidence base includes data collected and analysed by Lancaster City Council and studies carried out by consultants on behalf of the Council. The Local Plan will also have regard to a number of Strategies and other policy documents prepared by Lancaster City Council and other organisations. Additional studies or reviews of existing studies will be undertaken as work progresses on the Local Plan. |

4.0 TIMETABLE FOR PREPARING THE LOCAL PLAN FOR LANCASTER DISTRICT

- 4.1 The City Council are working to progress the local development plan promptly to ensure that an adopted development plan is in place as soon as possible such that there is certainty for communities, stakeholders and developers about where development is anticipated and what matters will influence the determination of planning proposals.
- 4.2 **Table 5** of this document sets out a timetable for DPD preparation which provides anticipated dates for key stages of the plan process.
- 4.3 This sets out a position as of September 2018 however this could be subject to change depending on shifting circumstances. For the most up to date position please check on the City Council planning policy pages www.lancaster.gov.uk/planningpolicy which includes a regularly updated table of progress.

4.4 Furthermore, to receive updates on progress on preparing the local development plan you can join our consultation database. To do so please contact the planning policy team on: 01524 582383 or, by e-mail at: planningpolicy@lancaster.gov.uk.

Table 5 – Scope and Timetable for the Preparation of the Local Plan for Lancaster District

| Document | Current Status | Summary of Content | Geographic Extent | Consultation on SCI | Expected Date of Approval |
|---|-----------------------|--|--------------------------|----------------------------|----------------------------------|
| Statement of Community Involvement (SCI) | Approved July 2018 | Sets out how the council will engage with communities in plan preparation. | All of the district | N/A | Approved July 2018 |

| Development Plan Document | Current Status | Summary of Content | Geographic Extent | Consultation on Draft DPD | Expected Date of Formal Publication | Expected Date for Submission to Secretary of State | Expected Date of Adoption by Full Council |
|--|--|--|--------------------------|---|--|---|--|
| Employment and Skills Plans SPD | Draft SPD endorsed by members. Academy status application successful. | Provide planning guidance in relation to the preparation of employment and skills plans within new development | All of the district | Consultation on draft SPD February 2018 | N/A | N/A | Approved August 2018 |

| Development Plan Document | Current Status | Summary of Content | Geographic Extent | Consultation on Draft DPD | Expected Date of Formal Publication | Expected Date for Submission to Secretary of State | Expected Date of Adoption by Full Council |
|---|--|---|---|---|-------------------------------------|--|---|
| Local Plan (4) Arnsdale & Silverdale AONB DPD | Memorandum of Agreement signed by all relevant parties. Issues and Options Consultation 2015. Draft Plan Consultation 2016/2017. Further Consultation 2017. DPD formally published November 2017 | To identify sites which will deliver new housing and employment development and set out policies to guide the approach to design and development in the AONB. | The whole AONB including that part which is in South Lakeland District. | 10 November 2016 to 5 January 2017 & 19 June 2017 to 17 July 2017 | 2 November 2017 to 14 December 2017 | February 2018 Examination June 2018 | February 2019 |
| Local Plan (1) Strategic Policies & Land Allocations DPD | Strategic Options Consultation Report 2014. People Homes & Job Consultation Report 2015. Developing a Local Plan for Lancaster District Consultation January to March 2017 | Identifies future development needs, the scale and location of development and protects land of environmental, economic and social importance. | All of the district with exception of complementary policies in the BGV, MAA and AONB DPDs. | 27 January 2017 to 24 March 2017 | 9 February 2018 to 6 April 2018 | 15 May 2018 Examination April 2019 | October 2019 |
| Local Plan (2) Development Management DPD | Draft revised DPD consultation January 2017 to March 2017 | Provides the policies which are used to consider planning applications | All of the district | 27 January 2017 to 24 March 2017 | 9 February 2018 to 6 April 2018 | 15 May 2018 Examination April 2019 | October 2019 |

| Development Plan Document | Current Status | Summary of Content | Geographic Extent | Consultation on Draft DPD | Expected Date of Formal Publication | Expected Date for Submission to Secretary of State | Expected Date of Adoption by Full Council |
|--|---|--|---|---|-------------------------------------|--|---|
| Shopfronts and Advertisements SPD | Adopted version January 2016 to be reviewed in 2019 | To provide guidance on design, this will be a refresh of the current Supplementary Planning Guidance | All of the district | Review SPD. Consultation tbc | N/A | N/A | tbc |
| Local Plan (5) Gypsy and Traveller Accommodation DPD | Preparation of a draft DPD. Evidence base update September 2017 | To address the accommodation needs of the gypsy and traveller community through the provision of both transit and permanent pitches. | All of the district | Preparation of a draft DPD. Call for sites June 2018. Extra call for sites July to September 2018 DPD consultation tbc 2019 | tbc | tbc | tbc |
| Local Plan (1.1) Lancaster South Area Action Plan DPD | Preparation of a draft DPD | Identifies future development needs, the scale and location of development and protects land of environmental, economic and social importance. | BGV area with exception of complementary policies in the SPLA, MAA and AONB DPDs. | Preparation of a draft AAP Consultation October 2019 | February 2020 | May 2020 | February 2021 |

| Development Plan Document | Current Status | Summary of Content | Geographic Extent | Consultation on Draft DPD | Expected Date of Formal Publication | Expected Date for Submission to Secretary of State | Expected Date of Adoption by Full Council |
|-------------------------------------|---|--|--|---|-------------------------------------|--|---|
| Local Plan Canal Quarter SPD | Preparation of a draft SPD | Identifies future development needs, the scale and location of development and protects land of environmental, economic and social importance. | CQ area with exception of complementary policies in the SPLA, MAA and AONB DPDs. | Preparation of a draft SPD Consultation July 2019 | N/A | N/A | tbc |
| Viability Protocol SPD | Preparation of a draft SPD. Evidence base sought via the Local Plan Viability Study | Provide guidance and parameters for financial viability appraisals to ensure they are submitted and considered consistently | All of the district | Preparation of a draft SPD. Consultation late 2019 | N/A | N/A | May 2020 (Cabinet/ ICMD) |

Neighbourhood Plans

| Name of area | | Intention to designated | Area designation | Draft plan | Publication & Submission | Examination | Referendum | Adoption |
|--------------|-----------------|-------------------------|------------------|--|--------------------------|------------------------|------------------------------|-------------------------|
| 1 | WRAY | ✓ | ✓ | ✓ | ✓ | ✓ | Anticipated Late Spring 2019 | Anticipated Winter '19 |
| 2 | CATON | ✓ | ✓ | ✓ | Anticipated Summer '19 | Examination Winter '19 | Anticipated Early 2020 | Anticipated Summer 2020 |
| 3 | HALTON | ✓ | ✓ | No intention to continue preparation of the NP at this time. | | | | |
| 4 | WENNINGTON | ✓ | ✓ | ✓ | ✓ | ✓ | 14 February'19 | Anticipated Summer '19 |
| 5 | MORECAMBE | ✓ | ✓ | Intentions of NP preparation unclear at this time | | | | |
| 6 | COCKERHAM | ✓ | ✓ | No intention to continue preparation of the NP at this time | | | | |
| 7 | DOLPHINHOLME | ✓ | ✓ | ✓ | Anticipated Summer '19 | Anticipated Winter '19 | Anticipated Early 2020 | Anticipated Summer 2020 |
| 8 | SLYNE-WITH-HEST | ✓ | ✓ | Anticipated Spring '19 | Anticipated Winter '19 | Anticipated Summer '20 | Anticipated Winter 2020 | Anticipated Early 2021 |
| 9 | ARKHOLME | ✓ | ✓ | Intentions of NP preparation unclear at this time | | | | |
| 10 | CARNFORTH | ✓ | ✓ | Intentions of NP preparation unclear at this time | | | | |