

This form to be completed in respect of any electrical work to be undertaken which is subject to the Building Regulations (see reverse).

1. Applicants details	
Name	E-mail
Address	
Postcode	Telephone

2. Location of building to which the work relates
Address
Postcode

3. Description of the proposed electrical work
Description

WHO IS TO UNDERTAKE YOUR ELECTRICAL WORK?

If the electrical work is to be undertaken by an electrical contractor who **is registered** as a 'Competent Person' with a scheme authorised by the Secretary of State then the work is exempt from the formal notification process and control by the Local Authority. **In this case you should complete SECTION 4**

If the electrical work is to be carried out by a person who is **not registered** as a 'Competent Person' then the work will be need to be the subject of a Building Regulation application and subject to control by the Local Authority. **In this case you should complete SECTION 5**

4. Domestic electrical work that is to be carried out under a competent person scheme	
Name of contractor	
Address	
Telephone	e-mail
Name of competent person scheme	Membership number

4a. Statement	
The work above will be undertaken by the competent person shown above	
Signed	Date

5. Domestic electrical work that is not to be carried out under a competent person scheme
It is the applicant's responsibility to arrange for all the electrical work being carried out under this application, to be inspected before being covered over, tested, and certified to BS 7671, 16 th Edition, by an electrician, qualified to a minimum standard of City & Guilds 2391 (17 th edition). Evidence of qualification will be required

5a. Statement	
The above work will tested as described in section 5 above and copies of the test certificate provided. I understand the work may also be inspected by an officer from Lancaster City Council.	
Signed	Date

WHAT ELECTRICAL WORK REQUIRES APPROVAL UNDER THE BUILDING REGULATIONS?

Except as identified in the chart below, notification of proposals to carry out electrical installation work in a dwelling must be given to a building control body at least 48hrs before work begins. ***Should the work be undertaken by a person or firm registered with a Part P 'Competent Persons' self certification scheme they will automatically notify the Local Authority of such an installation within 30 days of completing the works and supply both the owner and Local Authority with all necessary certification.***

Whether work is notifiable or not is dependant upon the nature of installation work proposed and its location within a dwelling. The location is important. Some areas such as kitchens and bathrooms and other locations affected by high moisture content (see Table 2 Approved Document P), as well as some special installations, may pose a greater risk to people.

Examples of work (not exhaustive)	Notifiable	
	Areas not including bath/shower rooms	Within a bath/shower room (special location)
Complete rewire of/new installation	Yes	Yes
Installing a new circuit in an extension or loft	Yes	Yes
Consumer unit change	Yes	Yes
Installing a new shower circuit	Yes	Yes
Installing an additional socket on an existing circuit	No see [1] below	Yes
Installing an additional light	No see [1] below	Yes
Addition of fused connection unit to ring main circuit	No	Yes
Installing a new cooker circuit	Yes	Yes
Installing or upgrading main or supplementary equipotential bonding	No	Yes
Replacing a damaged cable for a single circuit	No see [2] below	No
Replacing a damaged socket outlet or replacing a light fitting	No	No
Installation and fit of a storage heater, including final circuit	Yes	Yes
Installing extra low voltage lighting (not CE marked sets)	Yes	Yes
Installing a socket or new supply in a garden shed or detached garage	Yes	N/A
Installing a light fitting in a greenhouse	Yes	N/A
Installing a pond pump, including supply	Yes	N/A
Installing a hot air sauna	Yes	Yes
Installing a solar photovoltaic power supply	Yes	Yes
Installing ceiling or floor heating	Yes	Yes
Installing a small scale generator	Yes	Yes

[1] Only if the existing circuit protective device is suitable and provides protection for the modified circuit, and other relevant safety provisions are satisfactory

[2] On condition the replacement cable has the same current carrying capacity, follows the same route and does not serve more than one sub-circuit through a distribution board