



**NNDR**  
**Application for 100%**  
**Mandatory Rural Settlement Relief**  
**Local Government and Rating Act**  
**1997**



**Revenue Services**

**This relief is for qualifying businesses within the boundaries of a rural settlement.  
(Commonly known as village shop relief)**

**Enquiries regarding the application, and completed forms, should be addressed to:  
Revenue Services, PO Box 4, Town Hall, Lancaster, LA1 1QR**

The qualifying criteria for:

**1. Post offices, general stores and food shops**

- The rateable value of the shop must be no more than £8,500.
- The shop must be used in whole or part as a general store or post office, and
- Must be either the **only** general store, or **only** post office in the settlement.

A qualifying general store is one in which there is carried on a trade or business consisting wholly or mainly of the sale by retail of both food for human consumption (excluding confectionery) and general household goods.

A Post Office is one used within the meaning of the Post Office Act 1953

From April 2001, relief was extended to all food shops in rural settlements, excluding catering (e.g. restaurants, teashops, take-aways)

**2. Relief will also be available to any public house or petrol filling station.**

- The rateable value must be no more than £12,500.
- Must be the **only** business of that type in the settlement.

Under direction from the DTLR the authority has drawn up a rural settlement list, which is available for inspection at: Revenue Services, Town Hall, Dalton Square, Lancaster.

**To apply for this relief, please provide the information requested overleaf.**



## National Non Domestic Rate: Application for Mandatory Village Shop Relief

Name of Applicant:		Account Reference:	
Address of premises to which the application relates:			
Purpose(s) for which the property is used:  (Please tick the appropriate box)	Sole Village Post Office	<input type="checkbox"/>	
	Sole Village General store	<input type="checkbox"/>	
	Food shop (not catering)	<input type="checkbox"/>	
	Sole Village Pub	<input type="checkbox"/>	
	Sole Village Petrol Station	<input type="checkbox"/>	
If the property is a general store or food shop give details of items sold:			
Please give details of any other use of the premises:			

### Declaration.

I accept responsibility for making this return and I declare that the information given is true and accurate to the best of my knowledge and belief.

Name:		Signature:	
Date:	Contact telephone number: (in the event of a query)	e-mail:	